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Dear Parents and Family Members,

**Welcome to our University of Maryland family.** Now that your student has become a Terp, you are part of our family too.

As president of the University of Maryland, I am committed to making your student’s time here exceptional.

What we do matters. And how we do it matters. That’s why I have two priorities for the University of Maryland: to promote excellence in everything we do—teaching and learning, research, innovation, the arts and athletics—and to create an inclusive, multicultural campus environment. Our faculty and staff also share this commitment. As a world-class public research university, our academic programs, research and scholarship offer students outstanding experiences.

We recently launched the university’s new strategic plan to move our university Fearlessly Forward. We have outlined our commitment to reimagine learning, take on humanity’s grand challenges, invest in people and communities, and partner to advance the public good. As a student at the University of Maryland, your Terp will have access to innovative teaching and state-of-the-art academic facilities, unmatched opportunities to conduct research and intern in the D.C. and Baltimore areas, and a wide variety of clubs, resources and events to help them pursue their passions.

Please encourage your Terp to explore and discover our campus, and to be fearless with their new ideas and perspectives. The University of Maryland is committed to the success of all of our students. That’s why we have many programs to make our diverse campus as welcoming and inclusive as possible.

As a proud parent of two Terps, I also know how important it is to remain involved in your student’s progress, even as you give them space to grow. One way to stay in touch is to visit campus. We have set aside some opportunities for you to do so—as conditions permit—on Family Weekend, scheduled for Oct. 7 through 9, and Maryland Day, our annual open house on the last Saturday in April. You will find many other opportunities to stay involved through our Office of Parent and Family Affairs website.

Together, we will remain TerrapinSTRONG. I look forward to working with you to help your student flourish. Go Terps!

Darryll J. Pines
President, University of Maryland
Dear Terp Family,

**Welcome to the University of Maryland (UMD)!** As an alum myself, I am thrilled that your student will be joining our Terp community. On behalf of my colleagues in the Division of Student Affairs, know that we promise to do all we can to create the conditions for your student to thrive. Whether this is your first student who has chosen to attend UMD, your only, or the last to leave home, we recognize that each academic year poses new opportunities and challenges for our students and families. The health and safety of our community remain a fundamental priority as we continue to navigate the pandemic. University life is a familial experience and your partnership matters a great deal to us.

Student Affairs will play a profound role in shaping your student. We are student advocates who bridge formal learning with everyday activities, provide meaningful mentorship and create transformative experiences. We know that students learn best in an atmosphere that values curiosity, empathy, diversity and community. Through a holistic approach to education, we enrich your student’s academic pursuits and prepare them for sustained well-being and a fulfilling life.

The Student Affairs section of this handbook provides an overview of how our 16 departments nurture and serve Terps. Our programs and services offer opportunities for leadership, service-learning, internships, cultural competency and civic engagement on our campus and in our community. My colleagues and I are committed to creating experiences that optimize learning and ensure your student’s development is healthy and whole. Students who are engaged will be more successful and have a greater chance to live a life of well-being, so we will do everything we can to invite them to fully participate in all that we offer.

You have been a part of your student's educational journey for a long time, and we hope that you continue to remain involved as they learn and grow at the University of Maryland. By design, Student Affairs colleagues across campus are journeying alongside your student every step of the way. We are here for you and look forward to strengthening our partnership. I look forward to meeting you and doing all I can to ensure your amazing student, whom you have entrusted to us, will become their best self here.

With gratitude for the opportunity to participate in your familial journey,

Patty Perillo
Vice President for Student Affairs
Dear Parents and Families,

Welcome to the Terp family!

The University of Maryland is a special place, and we take pride in our many services, programs and resources, which include an office dedicated to assisting parents and families. Parent and Family Affairs is your home at the university, and we look forward to supporting your transition and providing opportunities for you to stay connected to the university community.

The next few years may be filled with several challenges. And perhaps your greatest challenge will be discovering the best way to assist your student while also enabling them to take responsibility. Your role is still an essential one; however, it is important for you to allow your student to find personal solutions to problems or challenges. This handbook was developed as a resource specifically for you, so that you have the information you need to serve as a resource for your Terp student. When you find yourself wondering how you can help, look to this handbook and encourage your student to make use of the many programs and services designed to help them succeed.

We view parents and family members as partners in the educational process, and we hope you will stay connected to and participate in the university community. While fostering and respecting your student’s independence, we also invite you to engage in the University of Maryland experience. We hope you take advantage of the programs and services provided by Parent and Family Affairs.

I invite you to contact us if you have any questions or are in need of assistance by calling the Office of the Dean of Students at 301.314.8429 or by emailing us at terpfamily@umd.edu. Once again, welcome to the University of Maryland.

Sincerely,

Brian L. Watkins
Director, Parent and Family Affairs
LETTER FROM THE EXECUTIVE DIRECTOR
OF THE ALUMNI ASSOCIATION

Dear Parents and Families,

Welcome to the University of Maryland!

We are thrilled that your student has made the exciting decision to become a Terp. Whether they are the first person in your family to attend the university or your family is filled with Terps, the Alumni Association is here to connect you and your student to the UMD community.

This includes connecting you to the resources offered by the Alumni Association and our alumni base—more than 400,000 strong. Located in the Samuel Riggs IV Alumni Center, the association is the on-campus home for all alums. We are uniquely positioned to connect students with fellow Terps while preparing them for new opportunities through initiatives designed to enhance their student experience.

Our alums support the association by keeping unique Maryland traditions alive (and creating new ones), providing student scholarships and encouraging students to pursue their Fearless Ideas. We offer students mentorship and leadership opportunities, in addition to social programs and career services, because we are fearlessly committed to the success of all Terps.

I hope that you will encourage your student to be involved and find success both in and out of the classroom, and to take advantage of all the university has to offer.

Sincerely,

Amy Eichhorst
Associate Vice President, Alumni and Donor Relations
Executive Director, Alumni Association
Just for Parents and Families

Parent and Family Affairs
Office of the Dean of Students
2130 Clarence M. Mitchell Jr. Building
Phone: 301.314.8429
Email: terpfamily@umd.edu
Website: terpfamily.umd.edu
Facebook: facebook.com/terpfamily
Instagram: @terpfamilyumd

Coming to college is a big step, regardless of a person's background, and we recognize the investment this requires of a student and of a parent or family member. We also recognize the deep commitment you have to their success—something to which the university is also committed.

Students often face challenges and can become overwhelmed or confused as they encounter periods of self-exploration. We know from experience that parents and family members can often make such obstacles easier to overcome; however, assisting your student is not always easy and can provide its own unique set of challenges.

We believe establishing a relationship with parents and family members is an important component of a successful University of Maryland experience for students. We are here to offer support to you—as parents and family—so that you can, in turn, provide the necessary guidance, direction, advice and support for your students. Parent and Family Affairs strives to be your link to university news, publications, events, departments, telephone numbers and other resources of importance. We are also dedicated to listening and responding to any issues or concerns you have that may be affecting the quality of your student's experience. In addition, we are here to provide you with opportunities to get involved in the University of Maryland community and contribute to the educational experience of your student.

Our Mission
The mission of Parent and Family Affairs is to provide resources, services and programs for parents and family members of undergraduate students that promote a constructive partnership to support student success.

In an effort to enhance and strengthen the experience of students and their families, Parent and Family Affairs strives to accomplish the following objectives:

- Serve as an advocate for parents/families and the university, both internally and externally, by facilitating communication and creating a climate that fosters mutual understanding;
- Develop and implement programs and services that inform and educate parents and families about valuable resources, critical issues and topics relevant to student success;
- Design and sponsor programs that promote parent and family involvement in the life of the university and create opportunities for participation in their student’s experience;
- Improve the services and resources provided to first-generation, BIPOC and LGBTQ families, and enhance their engagement with the university community;
- Provide opportunities for families to support programs and services of the University of Maryland and the Division of Student Affairs.

Office of the Dean of Students: 301.314.8429
Do you have a question or concern? Parent and Family Affairs, located in the Office of the Dean of Students, is your avenue for assistance. Just call or email us at terpfamily@umd.edu and let us know how we can help you. A university staff member is available every Monday through Friday 8:30 a.m.–5 p.m. (EST).

Warmline: 301.314.7651
Additional support for parents and family members is provided by the Warmline, a service of the Counseling Center. Therapists are available to discuss concerns related to students’ personal, social and academic challenges. Callers can explore options for helping their student resolve the problems. This might include directing them to seek help at the Counseling Center, where free individual and group counseling is available. The Warmline also can assist with referrals to off-campus mental health providers.

Terp Family eConnection Portal
Website: terpfamily.campusep.com
As a free service to Terp parents and family members, Parent and Family Affairs is excited to provide Terp Family eConnection, a communications portal to enhance your Terp family experience and customize the information you receive. The goal of Terp Family eConnection is to ensure you receive the most relevant news items and special notices at just the right time in your student's journey. Terp Family
eConnection generates email news alerts and content specific to you and your student. And, you get to determine how often you hear from us!

Parent and family member emails are automatically added to the portal as your student enrolls in classes at the university, assuming they included that information on their admission application. You will then receive a welcome email with instructions on how to complete the registration process for Terp Family eConnection. Once you create an account, you can select the type and frequency of the information you receive. If you do not receive a welcome email by Aug. 15 for fall semester or Jan. 25 for spring semester, visit terpfamily.campusesp.com to create an account and set up your profile.

Parent & Family Advisory Council
The Parent & Family Advisory Council is a group of volunteers who serve as ambassadors for the University of Maryland among the parents and family members of undergraduate students. The council provides feedback to Parent and Family Affairs on issues of particular interest to the families of our students.

The Advisory Council is made up of 45 parents and family members representing a diverse spectrum of students’ degree programs and years. Members are appointed to serve two-year terms.

The council meets three times annually to discuss issues, learn more about university developments affecting students, and plan programs and events to involve parents and families in the life of the university. Each year, the council awards scholarships to deserving students. The Terp Family Scholarship Fund is made possible by the generous contributions from parents, families and friends raised through the Parent and Family Giving campaign.

Parent & Family Intercultural Advisory Council
The Parent & Family Intercultural Advisory Council works to inform and enrich the services and resources provided to Terp families in support of undergraduate student success, and to enhance engagement with the university community. Parent and Family Affairs is committed to advocating for and centering the experiences of first-generation, BIPOC and LGBTQ+ families, and to developing and promoting culturally conscious, respectful, inclusive and transformational programs and services. This council is specifically for family members of students—and for family members themselves—who identify as Black, Indigenous and people of color; lesbian, gay, bisexual, transgender or queer; and/or first-generation (which means your student is the first person in your family to attend a four-year college or university to attain a bachelor’s degree).

The council meets three times per year, either in person or virtually, to discuss and provide feedback on issues of particular interest or concern. The goal is to advance, support and advocate for the needs and interests of first-gen, BIPOC and LGBTQ+ students and families. Additionally, the council serves as a forum for communication and collaboration to encourage involvement and enhance engagement.

Family Weekend: Oct. 7–9, 2022
The University of Maryland is pleased to host an annual Family Weekend. Established in 1980, Family Weekend is devoted entirely to the family experience, and is the largest university-sponsored event for parents and family members. This program affords families the opportunity to spend time with their students, be part of the campus community, and enjoy a variety of academic and social programming.

Family Weekend 2022 will take place from Friday, Oct. 7 to Sunday, Oct. 9, and will include exciting presentations and demonstrations by faculty members, athletic events, fine arts performances and much more. We hope you will join us for this wonderful weekend of events.

Weekend highlights, event details and registration information will be available on the Family Weekend website in late July.
Policies and Expectations

**STUDENT CONDUCT**

It is the mission of the Office of Student Conduct to resolve allegations of misconduct under the Code of Student Conduct and the Code of Academic Integrity in a manner consistent with our core values of fairness, honesty, integrity, respect and compassion while promoting the university’s educational mission. Essential to this mission is the facilitation of learning and character development of future leaders and sound citizens, which includes involving students in the adjudication process.

One of the primary functions of the Office of Student Conduct is to resolve disciplinary complaints filed against students at the University of Maryland. The student disciplinary process is intended to maintain the behavioral standards set forth by the campus community and to provide all students with a fair process for resolving such complaints.

The Code of Student Conduct (go.umd.edu/codesc) outlines the standards to which all students must abide while attending the university. The Code is published in its entirety in the Undergraduate Catalog and on the Office of Student Conduct and the Office of the President’s websites.

Any person may file a disciplinary complaint against a currently or formerly enrolled student. Students may be expected to appear at any subsequent disciplinary proceedings. The student conduct process is an educational and administrative process and is not subject to the same procedures as courts of law. Allegations are investigated and resolved in an atmosphere of candor, truthfulness and civility.

Students alleged to commit a violation of university policies are encouraged to discuss the allegations with their parents or guardians, undergraduate/graduate legal aid, legal counsel and appropriate university staff members. Students are also encouraged to read the Code of Student Conduct in its entirety.

**CIVIL RIGHTS AND SEXUAL MISCONDUCT**

The University of Maryland is committed to fostering a campus climate free from sexual misconduct and discrimination. The Office of Civil Rights & Sexual Misconduct (OCRSM) receives and responds to all discrimination and sexual misconduct complaints. Generally, report response includes assessment, advice and referral, interim and supportive measures, options for resolution, including informally and, when appropriate, investigation and adjudication.

**Sexual Misconduct**

The University’s Policy and Procedures on Sexual Harassment and Other Sexual Misconduct (go.umd.edu/shsm) prohibits sexual harassment, other sexual misconduct and retaliation. These categories include sexual assault, dating violence, domestic violence, stalking, sexual coercion, sexual exploitation, sexual intimidation, attempted sexual assault and other sex-based offenses. The Policy and Procedures also describe how to report sexual misconduct, resolution processes, and available resources and education programs.

**Non-Discrimination**

The University’s Non-Discrimination Policy and Procedures (go.umd.edu/ndp) prohibits discrimination on grounds protected under federal and state law, as well as Board of Regents policies. University programs, activities and facilities are available to all without regard to race, color, sex, gender identity or expression, national origin, sexual orientation, marital status, age, political affiliation, physical or mental disability, religion, protected veteran status, genetic information or any other legally protected classes. The policy defines discrimination as unequal treatment based on a legally protected status that is sufficiently serious to unreasonably interfere with or limit an individual’s ability to participate in or benefit from a university program or activity, or that otherwise affects a term or condition of the individual’s employment or education.

For more information visit ocrsm.umd.edu.

**Filing a Complaint**

Complaints of sexual misconduct and discrimination against a student may be made to the following:

- Office of Civil Rights & Sexual Misconduct
- Office of Student Conduct
- Department of Resident Life, Office of Rights and Responsibilities

Reports of sexual misconduct may also be made to any Responsible University Employee (RUE). RUEs include all University administrators, supervisors, faculty members, UMPD, athletic coaches, athletic trainers, resident assistants and first responders, who are not confidential resources. RUEs are required to promptly notify the Title
IX officer of any reports of prohibited conduct brought to their attention.

**Student Training**
As required by the university, all new and incoming students watch a brief video during orientation about the university’s sexual misconduct prevention campaign, campus resources and related efforts. In addition, all new and incoming students are required to complete an online training program about sexual misconduct prior to beginning classes. The purpose of the training is to create awareness about what constitutes sexual misconduct, educate the student body about the potential consequences for violating the university’s sexual misconduct policy, and highlight available resources and reporting options. It also provides information about what students can do to help prevent sexual misconduct.

**ACADEMIC INTEGRITY**
The university is an academic community. Its fundamental purpose is the pursuit of knowledge. Like all other communities, the university can function properly only if its members adhere to clearly established goals and values. Essential to the fundamental purpose of the university is the commitment to the principles of truth and academic honesty. Accordingly, the *Code of Academic Integrity* is designed to ensure that the principle of academic honesty is upheld. While all members of the university share this responsibility, the *Code of Academic Integrity* is designed so that special responsibility for upholding the principle of academic honesty lies with the students.

The University of Maryland is one of a small number of leading institutions with a student-administered honor code, our *Code of Academic Integrity*. The Honor Council spends many hours educating students about the aims and nature of our code, and also resolves hundreds of cases of alleged academic dishonesty each year. The normal sanction for academic dishonesty at Maryland is the XF grade penalty, recorded on the transcript as “Failure Due to Academic Dishonesty.”

The university sets high standards for academic integrity because genuine learning is most likely to occur in an environment of trust. You can help by discussing with your student the importance of integrity in life and how Maryland’s strict academic integrity standards, including the Honor Pledge, will help students acquire habits of honesty and responsibility that can last a lifetime. The *Code of Academic Integrity* can be found at [go.umd.edu/aicode](go.umd.edu/aicode).

**Honor Pledge**
Adopted by the University Senate on April 9, 2001, and approved by the president on May 10, 2001, the Honor Pledge is a statement undergraduate and graduate students are asked to write by hand and sign on every examination, paper or other academic exercise not specifically exempted by the instructor. The pledge reads: *I pledge on my honor that I have not given or received any unauthorized assistance on this examination.* Failure to sign the pledge is not an honor offense, but neither is it a defense in case of violation of this code. Students who do not sign the pledge will be given the opportunity to do so. Refusal to sign must be explained to the instructor. Signing or non-signing of the pledge is not considered in grading or judicial procedures.

**STUDENT PRIVACY RIGHTS**
The Family Educational Rights and Privacy Act (FERPA) of 1974 (commonly referred to as the Buckley Amendment) is designed to protect the confidentiality of education records and to give students access to their records to assure the accuracy of their contents. The act affords students certain rights with respect to their education records.

A student’s rights begin when the student registers and attends their first class. The privacy protection FERPA gives to students is very broad. With limited exceptions, FERPA regulations give privacy protection to all student education records. Examples of student records entitled to protection under FERPA include grade reports, transcripts and most disciplinary files. This protected information cannot be released to any third party, including parents, without signed and dated written consent from the student.

Parents and family members often express interest and concern for their student’s academic progress. Our hope is that students will maintain open communication with their family members regarding their academic progress and other important issues. You are encouraged to discuss these matters with your student. Communicating with young adults is not easy; they’re not always as forthcoming as we would like. The college years, however, are a period of remarkable growth and maturation. The ability and willingness of students to share information and insights usually grow, especially as they acquire the confidence that comes with assuming greater responsibility for their own lives.

Often, students and families find it helpful to agree upon methods of communication before classes begin.
Coming to an agreement and establishing expectations for communication foster trust and mutual responsibility. One convenient approach is to create an associate account and ask your student to grant access to their grades, class schedules and account balance using the university’s Testudo website. Information about setting up an associate account is available at go.umd.edu/pfaccess.

If your student does not grant you access, the university does grant access to grades if you claim the student as a dependent for federal income tax purposes. A copy of your most recent federal income tax return must be provided to the Registrar’s Office. If a parent or legal guardian seeks such access to a student’s grades, the registrar will notify the student and encourage the student to supply the information directly or create an associate account.

ALCOHOL AND OTHER DRUGS

The University of Maryland is dedicated to the pursuit and dissemination of knowledge. The illegal or abusive use of alcohol or other drugs by members of the campus community jeopardizes the safety of the individual and the campus community, and is inimical to the academic learning process. The university is therefore committed to having a campus that is free of the illegal or abusive use of alcohol or other drugs. In keeping with this commitment, it is the policy of the university that the illegal or abusive use of alcohol or other drugs is prohibited on or off university property or as part of university-sponsored activities. Violation of the alcohol and other drug policies may result in university disciplinary action, as provided in the Code of Student Conduct at go.umd.edu/codesc.

Alcohol Policies

The Code of Student Conduct prohibits the illegal or unauthorized consumption, possession or sale of alcohol or alcoholic beverages. It also prohibits the provision of alcohol to a person under the legal age of consumption or possession.

The Resident Life Alcohol Policy controls the use, possession and distribution of alcohol in campus residence halls. This policy prohibits the possession or use of alcohol by any student under the age of 21 or the furnishing of alcohol to a person known to be under the age of 21. It prohibits common containers (such as a keg or punch bowls), the sale of alcohol and parties involving alcohol. Students of legal drinking age may consume alcohol in their rooms, suites or apartments only.

The Stamp Student Union and Campus Programs Alcohol Policy controls the use, possession and distribution of alcohol by students on university premises or at university-sponsored activities. This policy prohibits the possession or use of alcohol by any student under the age of 21 or furnishing of alcohol to a person known to be under the age of 21. Alcoholic beverages otherwise may not be possessed, consumed or distributed at university-sponsored events occurring on university premises unless advance written approval has been obtained from the Stamp Student Union and Campus Programs. In addition, the University Policy on Possession or Use of Common Containers of Alcohol prohibits the possession or use of kegs, beer balls, punch bowls and other common containers of alcoholic beverages of a similar nature on university
property, except for possession and use resulting from licensed purchase by the university’s Department of Dining Services.

Violation of university drug or alcohol policies, on or off campus, may result in university disciplinary action, as provided in the Code of Student Conduct.

**University of Maryland Policy on Promoting Responsible Action in Medical Emergencies**

The University of Maryland Policy on Promoting Responsible Action in Medical Emergencies as approved by the president on March 10, 2011, and amended on Feb. 20, 2013, is administered by the Office of Student Conduct and Department of Resident Life. The policy reduces barriers to seeking help in cases of alcohol- and drug-related emergencies by providing relief from administrative or disciplinary action on the part of the university if either a university official or other authority is contacted in a timely fashion. Should an incident warrant a medical emergency, the Office of Student Conduct encourages the university community to act in a responsible manner by calling emergency personnel (911) or a university or Resident Life official. The health and safety of university students are of paramount concern. This policy seeks to reduce the disciplinary barrier students face when determining if they themselves require medical help or whether to summon medical assistance for a fellow student. The full policy is available at go.umd.edu/prame.

**Other Drugs Policy**

The Code of Student Conduct prohibits the unauthorized use, production, manufacture, or possession of any controlled substance or illegal drug. It also prohibits the unauthorized distribution of controlled substances or illegal drugs. "Controlled substance" and "illegal drug" prohibited under the code are defined by the state of Maryland and federal law.

Prescribed marijuana, also known as medical marijuana, is prohibited under the University and Resident Life Drug policies, regardless of Maryland state laws permitting marijuana to be used for medicinal purposes.

**Sanctions**

Sanctions for violations of university alcohol policies include expulsion, suspension, disciplinary probation, disciplinary reprimand, restitution, dismissal from university housing, housing probation, work or research projects, and restrictions on further use of university facilities. Students may be accountable to civil authorities and to the university for acts that constitute violations of law and university policy.

Disciplinary action at the university will normally proceed during the pendency of criminal proceedings and will not be subject to challenge on the ground that criminal charges involving the same incident have been dismissed or reduced.
Academic Matters

ADVISING AND REGISTRATION
The University of Maryland fosters and supports students’ planning for timely progress in their program of study. The university has institutionalized this principle with the Student Academic Success–Degree Completion Policy.

Student Academic Success–Degree Completion Policy
University of Maryland policy stipulates that full-time, degree-seeking students are expected to complete their undergraduate degree program in four years. To meet this expectation, students must plan carefully in consultation with an academic adviser; complete 30 credits each year (which is usually accomplished through a course load of 14–16 credits per semester); satisfy general education, prerequisite and other course requirements with acceptable grades in a timely manner; and meet the benchmarks. Academic units provide the benchmarks and sample templates of multi-semester plans leading to four-year graduation. Students are required to map out individualized four-year plans, consistent with these guidelines and benchmarks, and are responsible for updating them as circumstances change. Students who do not meet benchmarks are required to select a more suitable major. Students who change majors must submit a realistic graduation plan to the academic unit of the new major for approval. Any student who completes 10 semesters or 130 credits without completing a degree is subject to mandatory advising prior to registration for any subsequent semester. Students with exceptional circumstances or those who are enrolled in special programs are required to develop a modified graduation plan that is appropriate to their situations. In all cases, students are responsible for meeting progress expectations and benchmarks required for their degree programs.

Every student should contact their college or department adviser to obtain the relevant materials for developing a four-year graduation plan and required benchmarks. Visit ugst.umd.edu/academicsuccess.html for more information.

Academic Advising
Academic advising is a service provided to students that includes guidance with the selection of courses, guidance in determining a major, and guidance to students to ensure they are appropriately progressing toward a degree. Academic advising is an essential part of an undergraduate’s educational experience. It is available to all students, but it is the responsibility of the student to make arrangements for advising with the appropriate persons.

Students should meet with an adviser at least once per semester to choose courses, check requirements and make sure they are on track to graduate; however, students should not limit their visits to registration times. Advisers can also provide information about academic matters, career choices, the job market, internships and other academic opportunities.

Advantages of Advising
Students can expect advising to help them clarify their academic goals; increase awareness of available academic programs and course offerings; acquire decision-making skills for academic and career planning; develop relationships with faculty mentors; and understand possible internships or research experiences that complement academic course work.

Required Advising
Students enrolled in certain majors are required to see advisers before each registration. Even when advising is not mandatory, the university expects students in the following categories to consult their advisers: students in their first year of registration at the University of Maryland; students with more than 36 credits who have not chosen a major; students receiving an academic warning (mandatory); students dismissed from the university (mandatory); students who withdraw from the university (mandatory); students nearing graduation; students with 70–80 credits; and student-athletes.

Finding an Adviser
Undergraduate students are encouraged to use the many advising opportunities available to them. At college and department levels, at least one person has been designated to coordinate advising. Students who have decided on a major can go directly to the department office of their major to seek advising. If your student is undecided about a major, they should see an adviser in Letters and Sciences.
Advising information is listed by college/school:

**COLLEGE OF AGRICULTURE AND NATURAL RESOURCES (AGNR)**
0107 Symons Hall, bbuchan1@umd.edu

**SCHOOL OF ARCHITECTURE, PLANNING AND PRESERVATION (ARCH)**
Architecture Building, archadvise@umd.edu

**COLLEGE OF ARTS AND HUMANITIES (ARHU)**
Office of Student Affairs
1120 Francis Scott Key Hall, arhuadvising@umd.edu

**COLLEGE OF BEHAVIORAL AND SOCIAL SCIENCES (BSOS)**
BSOS Advising Center
2148 Tydings Hall, bsosadvising@umd.edu

**ROBERT H. SMITH SCHOOL OF BUSINESS (BMGT)**
Office of Undergraduate Programs
1570 Van Munching Hall, smithundergradinfo@umd.edu

**COLLEGE OF COMPUTER, MATHEMATICAL, AND NATURAL SCIENCES (CMNS)**
Undergraduate Education Office
1326 Symons Hall, cmnsque@umd.edu
Student Services Office
1300 Symons Hall, cmnsque@umd.edu

**COLLEGE OF EDUCATION (EDUC)**
Student Services Office
1204 Benjamin Building, ed-advising@umd.edu

**A. JAMES CLARK SCHOOL OF ENGINEERING (ENGR)**
Office of Undergraduate Advising and Academic Support
1131-S Glenn L. Martin Hall, engrhelp@umd.edu

**COLLEGE OF INFORMATION STUDIES**
0220 Hornbake Library, infosci@umd.edu

**PHILIP MERRILL COLLEGE OF JOURNALISM (JOUR)**
Office of Student Services
1100 Knight Hall, jouradvisingrequest@umd.edu

**SCHOOL OF PUBLIC HEALTH (SPH)**
1304 SPH Building, sphadvising@umd.edu

**SCHOOL OF PUBLIC POLICY**
1118 Taliaferro Hall, plcyundergrad@umd.edu

**LETTERS AND SCIENCES**
General Advising
1117 Hornbake Library, askltsc@umd.edu

### Registration Process

Every student is assigned a specific date and time to begin the registration process, and all registration is done online using Testudo, the university’s web portal for students. An email containing registration information is sent to each student’s email address a few weeks prior to registration. Students can also access registration appointment information using the Testudo website. Registration appointments are based on credit level.

Registration appointments for the fall semester begin in late March/early April, and appointments for the spring semester begin in late October/early November. Open registration follows early registration, and continues up to the first day of classes. During this time students may make schedule adjustments or process an original registration. The schedule adjustment period begins on the first day of classes. All registration transactions, either online or in person, are final unless a student processes a cancellation of registration.

#### Schedule Adjustment (Drop/Add Period)

The schedule adjustment period is the first 10 business days of classes during the fall or spring semester. A similar period of time is designated for summer, winter and 12-week terms, and any course that does not meet the standard term dates. Check the corresponding academic calendar for exact dates.

Courses may be added, when space is available, during the schedule adjustment period, and will appear on the student’s permanent record along with other courses previously listed. Courses dropped during this period will not appear on the student’s permanent record. Students interested in adding and dropping non-standard courses scheduled to begin or end outside of the standard semester/term dates should consult the Registrar’s web pages for important information regarding schedule adjustment and deadlines. Part-time students should also check deadlines to avoid incurring additional charges.

#### Course Withdrawal

An additional drop period for undergraduate students begins at the close of the schedule adjustment period and ends at the end of the 10th week of classes. During the drop period a student may drop a maximum of four credits or one course. Courses dropped during this time (after the schedule adjustment period) will be recorded on the student’s transcript with a W notation for undergraduate students only. (This mark is not used in computing the semester or cumulative GPA.) No notation will appear on the graduate record for courses dropped during the drop period.

#### Cancellation of Registration

Students who register and later decide not to attend the university must cancel their registration prior to the first
day of classes for the semester. Failure to do so will result in a financial obligation to the University of Maryland, even if the student does not attend class.

Cancellation requests must be received in writing and signed by the student. They may be sent by mail, fax or email to:
Office of the Registrar
Clarence M. Mitchell Jr. Building
7999 Regents Drive
College Park, MD 20742
FAX 301.314.9568
EMAIL registrar-help@umd.edu

Please include university identification number and student signature on all correspondence. For additional information concerning cancellation contact the Office of the Registrar at 301.314.8240 or registrar-help@umd.edu.

Cancellation of housing and dining services is a separate process. Contact Resident Life at 301.314.2100 and the Department of Dining Services at 301.314.8067 to cancel those contracts.

Course Load
In order for undergraduate students to complete most curricula in four academic years, their semester load must range from 12 to 19 hours (30 to 36 hours each year) toward the degree. By policy, undergraduates may not generally exceed the following maximum credit loads without the prior approval of their dean: 20 credits in a 15-week semester, eight credits in a six-week summer session or four credits in an accelerated three-week session.

ACADEMIC REQUIREMENTS AND REGULATIONS
Grading System
The chart at right explains the symbols used on the student’s permanent record for all courses in which they are enrolled after the initial registration and schedule adjustment period. These marks remain part of the student’s permanent record and may be changed only by the original instructor on certification, approved by the department chair and the dean, that an actual mistake was made in determining or recording the grade.

Grade Point Average (GPA)
GPA is computed by dividing the total number of quality points accumulated in courses for which a grade of A+, A, A-, B+, B, B-, C+, C, C-, D+, D, D- or F has been assigned by the total number of credits attempted in those courses. Courses for which a mark of P, S, I, NGR (No Grade Reported) or W has been assigned are not included in computing the GPA.
Each letter grade has a numerical value, as indicated in the previous section. Multiplying this value by the number of credits for a particular course gives the number of quality points earned for that course.

**Semester Academic Honors (Dean’s List)**
Semester academic honors will be awarded to those students who complete, within any given semester (excluding winter and summer terms), 12 or more credits (excluding courses with grades of P and S) with a semester GPA of 3.5 or higher. This recognition will be noted on the student’s academic record.

**Graduation**
A minimum of 120 successfully completed course credits with a minimum GPA of 2.0, a grade of C- or better in all courses toward the major, and a minimum GPA of 2.0 or higher in the major coursework is required for graduation. Individual colleges, schools and departments may establish higher requirements for graduation. The requirements for graduation vary according to the character of work in the different colleges, schools and academic units. It is the responsibility of the colleges, schools, departments and other academic units to establish and publish clearly defined degree requirements. Responsibility for knowing and meeting all degree requirements for graduation in any curriculum rests with the student. Specific degree requirements are listed in the Undergraduate Catalog under the college or department as appropriate. Students are encouraged to use the uAchieve Degree Audit tool to evaluate progress toward completion of requirements for graduation. uAchieve Degree Audit can be accessed at testudo.umd.edu.

Each candidate for a degree or certificate must file a formal application with the Office of the Registrar. The deadline for application is the end of the schedule adjustment period for the semester in which the student plans to graduate, or at the end of the first week of the second summer session for August degrees. In all cases, graduation applications must be filed at the beginning of the student’s final semester before receiving a degree. The graduation applications are available at testudo.umd.edu or at the Registrar’s Office, first floor, Clarence M. Mitchell Jr. Building.

**Satisfactory Academic Progress**
It is the intent of the university that its students make satisfactory progress toward their degree objectives and achieve academic success. If a student has special circumstances that make it impossible to complete a normal course load, the student must meet with an adviser to discuss the circumstances, the student’s plans for continued progress toward a degree and the implications for continued enrollment.

**Satisfactory Performance** is defined as the achievement of a cumulative GPA of 2.0 or above. Students whose semester GPA falls below 2.0 are encouraged to meet with their advisers regarding the development of a plan that will appropriately respond to the student’s academic difficulties and lead to academic improvement. Individual colleges, schools and departments may establish separate requirements for mandatory advising. Students must consult the appropriate college, school or department for specific information.

**Unsatisfactory Performance** (abridged*) is defined as the achievement of a cumulative GPA of less than 2.0. Students will be placed on academic probation following any semester in which a 2.0 cumulative GPA is not achieved. Normally, a student is expected to attain a 2.0 cumulative GPA at the end of any probationary semester. Students who fail to achieve a 2.0 cumulative GPA at the end of their probationary semester may be academically dismissed, depending on their credit level as detailed below. Students who have earned 60 credits or more will be dismissed from the university in the event that their cumulative GPA remains below 2.0 at the end of their probationary semester.

Students who are on academic probation and have earned fewer than 60 credits will be permitted to continue on academic probation if a minimum semester GPA of 2.0 is achieved in each semester of probation. The Student Success Office will notify students when they are placed on academic probation. Such notices will include a requirement that the students consult an academic adviser in their colleges early in the probationary semester and in no event later than the beginning of the early registration period for the next semester. The Student Success Office will notify the colleges of students who are placed on academic probation and will note the academic probationary status on the students’ academic record.

**Academic Reinstatement**
Students who have been dismissed may apply to the Faculty Review Board for reinstatement. Applications and information about the reinstatement process can be obtained from the Student Success Office (studentsuccess.umd.edu), which is responsible for

*Consult the University Catalog for complete information.
administering the reinstatement process in coordination with the Faculty Review Board.

Withdrawal from the University
The university understands that in exceptional circumstances a student may find it necessary to completely withdraw from all classes. The university considers such an interruption to be very serious as it delays normal progress toward the degree. Students should not withdraw for frivolous reasons or to avoid the consequences of ignoring their academic responsibilities. Any student considering withdrawal is strongly encouraged to meet with their academic college adviser before leaving the university. College advisers may be able to recommend alternative strategies for preserving the semester.

Students who withdraw will need to apply for reenrollment. Students who withdraw while on academic probation, or those returning from dismissal or a second semester withdrawal, are always required to petition the Faculty Review Board for approval to return. Complete information is available from the Student Success Office at studentsuccess.umd.edu.

Withdrawal Procedures
Students may request a withdrawal from all classes at any time between the first and the last day of classes for a semester. Students must submit written notice of withdrawal to the Office of the Registrar no later than the last day of classes.

Undergraduate students: For more information visit registrar.umd.edu/current/registration/withdraw.html
Graduate students: For more information visit registrar.umd.edu/current/registration/withdrawgrad.html

In addition to academic consequences, a withdrawal can have serious effects for students receiving financial assistance, international students and students in residence halls. It is the student’s responsibility to review these potential implications with the appropriate offices listed below before withdrawing:

STUDENT FINANCIAL SERVICES OFFICE
1135 Lee Building; 301.314.9000

INTERNATIONAL STUDENT & SCHOLAR SERVICES
1126 H.J. Patterson Building; 301.314.7740

DEPARTMENT OF RESIDENT LIFE
2100 Annapolis Hall; 301.314.2100

The effective date of the withdrawal for purposes of any refund is the date that the written withdrawal notice is received by the Office of the Registrar. Notation of withdrawal and the effective date will be posted on the student’s academic record. Instructors and college offices will be notified of all withdrawn students.

ACADEMIC RESOURCES AND SERVICES

Academic Achievement Programs
2204 Marie Mount Hall
PHONE 301.405.4739
WEBSITE aap.umd.edu

The Academic Achievement Programs (AAP) provide resources and opportunities for primarily first-generation college students, low-income individuals, students with disabilities and traditionally underrepresented students. The Student Support Services and Intensive Educational Development programs in AAP offer advising support and academic enrichment classes in study skills, math, English and other general education courses. Although AAP services are only available to eligible students, the Intensive Educational Development program offers free tutoring to all undergraduate students through Academic Success and Tutorial Services. To schedule a tutoring session, please contact the tutoring coordinator at 301.405.4745, aaptutoring@umd.edu or visit umdtutoring.mywconline.com. The AAP office also welcomes inquiries about eligibility status for academic services and job opportunities as tutors or student assistants.

Accessibility & Disability Service
0106 Shoemaker Building
PHONE 301.314.7682 (voice and TTY)
WEBSITE counseling.umd.edu/ADS

The University of Maryland is committed to the principle that no qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefit of services, programs or activities at the University. The Accessibility & Disability Service (ADS) provides reasonable accommodations to qualified individuals to ensure equal access to services, programs and activities sponsored by the University of Maryland. Through a variety of services, ADS works to ensure that accommodation and accessibility needs are met. The ADS office is staffed by dedicated professionals who are available to assist, consult, support and advocate on behalf of individuals requesting disability services.

ADS provides a range of accommodations for students with disabilities, including: (1) interpreters and transcribing services for deaf or hard-of-hearing students; (2) enlarged print and electronic alternate text format of textbooks and written materials for individuals with print material disabilities (e.g., blind or low vision, learning disabilities and attention deficit disorders, or physical disabilities); (3) extended time and private or reduced distraction testing space for exams; and (4) assistance with access to various buildings and facilities on campus in addition to access to the campus’ paratransit service.
Eligibility
Anyone with a documented disability is eligible to apply for reasonable accommodations. Students are responsible for scheduling an appointment with ADS well in advance of the needed accommodation. Students are requested to provide supporting documentation that demonstrates how their disability limits their participation in courses, programs, services, jobs, activities and/or access to facilities at the university. Documentation of the disability should be relevant and current and must be completed by appropriate professionals who are credentialed to diagnose the student’s disability. The type of required documentation will vary depending on the nature of the disability and the accommodations requested. To learn more, visit counseling.umd.edu/ads/prospective/ and click on Documentation Requirements, or email the office at ADSfrontdesk@umd.edu.

Letters and Sciences
1117 Hornbake Library
GENERAL ADVISING PHONE  301.314.8418
PRELAW ADVISING PHONE  301.405.2793
WEBSITE  lsc.umd.edu
Letters and Sciences is the academic home for students exploring a variety of fields before selecting a major, for students in Freshmen Connection, post-baccalaureate students taking additional course work, and for non-degree-seeking students taking undergraduate courses. Letters and Sciences may also serve as the academic home for students completing requirements for entry into a Limited Enrollment Program.

Office of Multi-Ethnic Student Education
1101 Hornbake Library
PHONE  301.405.5616
WEBSITE  omse.umd.edu
The mission of OMSE is to serve undergraduate multi-ethnic students to increase rates of matriculation, retention, graduation and overall GPA. OMSE’s academic support activities include a robust, nationally certified peer-tutorial program with one-on-one sessions, as well as group review sessions, affinity group programs and annual events. Students have many professional opportunities in the office, including work-study positions, team leader opportunities and graduate assistantships. As an academic unit, OMSE strives to identify and meet changing needs that affect the success of undergraduate multi-ethnic students. OMSE collaborates with other campus offices and college programs to achieve this goal, as well as to promote a positive community of learners who are sensitive to issues of diversity and social justice. The OMSE office suite contains a tutorial lab and an open workstation lab with disability services software. The space provides all students with an opportunity to learn, grow and connect within a relaxed, empowering atmosphere.

Office of International Affairs
2110 H.J. Patterson Hall
PHONE  301.405.8535
WEBSITE  globalmaryland.umd.edu
The Office of International Affairs (OIA) works to create and sustain opportunities across the University of Maryland that address global challenges, foster inclusivity and bring out the best in humanity. Encompassing the offices of International Student & Scholar Services and Education Abroad, OIA works to develop international partnerships and research collaborations, reimagine global engagement for the virtual space, and develop innovative programming for faculty and students. OIA is dedicated to providing access to an international education for all UMD students, empowering them as global leaders capable of addressing grand challenges.

International Student & Scholar Services
1126 H.J. Patterson Building
PHONE  301.314.7740
WEBSITE  isss.umd.edu
International students, faculty and scholars receive a wide variety of services designed to help them benefit from their experience in the United States. International Student & Scholar Services (ISSS) works closely with the Office of Undergraduate Admissions and the Graduate School to help admitted students receive the immigration documents necessary to enter the United States. ISSS coordinates orientation programs, immigration and employment seminars, and sponsors social activities such as International Coffee Hour. ISSS advisers counsel international students concerning immigration, academic and cultural adjustment, and personal issues.

Education Abroad
1118 H.J. Patterson Hall
PHONE  301.314.7746
WEBSITE  umd.edu/studyabroad
The mission of Education Abroad is to empower students with the knowledge, skills and perspectives to become
mindful and engaged global citizens—leaders and professionals with a strong sense of social responsibility who fearlessly embrace global and local challenges with optimism, passion and innovative thinking.

Education Abroad provides advising on the wide variety of programs available and works with students to maximize their international experience. All majors are able to study abroad as early as the summer before they come to campus. Study abroad programs are credit-bearing, and students may earn major, minor, general education or elective credits abroad. Internship and service-learning programs are also available. Programs are offered during summer, winter and spring breaks, as well as during fall and spring semesters.

Office of Extended Studies
Suite 600, Service Building
PHONE 301.405.7762
WEBSITE oes.umd.edu
The Office of Extended Studies offers credit and non-credit initiatives for a diverse range of students at the pre-college, undergraduate, graduate and professional level. Programs include summer, winter and undergraduate programs, and professional and continuing education.

Summer Session offers six distinct sessions to make progress toward graduation. Winter Session offers convenience to keep learning during three weeks in January. Freshmen Connection serves spring-admitted freshmen who start UMD in the fall semester and get on track to graduate in four years. Undergraduate programs at the Universities at Shady Grove provide students with the opportunity to earn a UMD undergraduate degree (final two years) in an outstanding learning environment in Montgomery County, Maryland. Pre-college programs feature three-week summer experiences on-campus and online wherein high school students learn to navigate the college experience.

Professional and Continuing Education includes a variety of learning opportunities for professionals to advance their career goals. Graduate programs offer master’s degrees and graduate certificates crafted to enhance professional mobility. Post-baccalaureate programs prepare students for professional schools, graduate programs and personal achievement. Continuing education programs offer non-credit learning opportunities, and Executive Education serves managers, business leaders and executives with customized training programs. UMD MOOCs (Massive Open Online Courses) connect UMD’s expertise with programs that expand knowledge and career opportunities.

Office of the Registrar
First floor, Clarence M. Mitchell Jr. Building
PHONE 301.314.8240
WEBSITE registrar.umd.edu
The Office of the Registrar provides services to students and academic departments related to the processes of registration, scheduling, withdrawal and graduation. The office also maintains students’ academic records, and issues transcripts and ID cards. Staff members are available to students for consultation.

Tutoring
WEBSITE tutoring.umd.edu
The university is committed to the academic excellence of all students and provides a variety of tutoring resources to support student success. Visit the website above for more information. Students are encouraged to seek out assistance in their courses early on in their semester. In addition to pursuing tutoring services, students should also consult their adviser for more information or assistance.

University of Maryland Libraries
WEBSITE lib.umd.edu
The University Libraries support students in all academic disciplines by offering the spaces, services and resources they need to succeed and reach their full potential during their time at Maryland.

McKeldin Library is the main library on campus. Especially popular is the technology-rich Terrapin Learning Commons (TLC) on the second floor, where students can print posters and borrow laptops, tablets, headsets and media production equipment. The TLC also features a makerspace where students can use a 3-D printer, record a podcast, try out new technologies like augmented and virtual reality, and digitize personal media in the Memory Lab. Students can also check out textbooks for the largest courses on campus for four hours at a time through the Top Textbooks on Reserve program. Additionally, McKeldin Library features a family study room, lactation room and a designated reflection space for meditation, reflection or prayer. Students can also study quietly or meet with a group in any of the six subject-targeted libraries on campus.

And, of course, students can get help and access top-notch information resources in person or online. Maryland students have access to expert librarians and more than 9 million volumes of print and electronic resources, as well as material held by other Big Ten libraries and institutions around the globe.
Financial Matters

TUITION AND FEES
Office of Student Financial Services and Cashiering
1135 Lee Building
PHONE 301.314.9000
WEBSITE billpay.umd.edu

Available on the phone
MONDAY–FRIDAY 9 a.m.–4 p.m.;
WEDNESDAYS 9:30 a.m. start

The University of Maryland assesses tuition on a per credit hour basis; a course load of 12-19 credit hours per semester has the full-time rate. Tuition and fees are printed in the Undergraduate Catalog each year and are also available from the Office of Student Financial Services and Cashiering at billpay.umd.edu.

A variety of charges, in addition to tuition, may appear on a student’s bill. These include mandatory fees, special course fees, room and board. Additional fees may include a charge for a parking permit, orientation, University Health Center expenses, library fines, bookstore purchases, parking tickets or late payment fees.

Billing
The Office of Student Financial Services and Cashiering provides a consolidated monthly student eBill for charges assessed to the student’s account.

When a new eBill is available, a notification is sent to the student’s UMD email address. All student eBill and account details are available online in the student web portal. This portal is also where students may add family members or authorized payers to receive billing notifications. Customarily, an eBill is available on the 25th of each month, with payment due on the 20th of the following month. Typically, fall semester bills are generated beginning in July and spring semester beginning in December. Course registration activity will trigger the start of the student’s semester account bill creation. If a student is receiving financial aid and has received notification of their award, pending financial aid will be reflected on the eBill and reduce the amount owed. All billing dates and payment deadlines are published at billpay.umd.edu.

A student does not need to receive a notice to access their account and view their eBill through the student portal. A student may grant access to a family member or authorized payer to view their account and eBill. Information about gaining access can be found at billpay.umd.edu/parents.

Payments
A variety of options are available to pay a student account bill, with the preferred method being online by ACH electronic check. Major credit cards are accepted online; a 2.75% convenience fee will be assessed by the university’s third-party payment processor. Paper checks or money orders should be
made payable to the University of Maryland and include the student’s University Identification Number on the front of the payment.

If it is more convenient to spread payments over several months, the University Terp Payment Plan (TPP) provides students and their family with a convenient alternative to lump-sum tuition payments. The Terp Payment Plan is also an ideal way of covering the gap between financial aid and the cost of education without resorting to additional borrowing from alternative sources. Individual semester plans are available and may assist in reducing borrowing or avoiding borrowing altogether. The number of monthly payments for each plan is based on the date of enrollment. The enrollment fee for each semester plan is $45. There is no interest charged on the plan. Materials and information regarding the TPP are available at billpay.umd.edu/TPP.

It is important to understand and adhere to payment deadlines in order to avoid late fees and account holds that prevent future registration. Checking the student account online prior to the beginning of a registration period is the student’s responsibility and highly encouraged. Students will continue to receive monthly statements detailing the status of their account.

OFFICE OF STUDENT FINANCIAL AID
0115 Clarence M. Mitchell Jr. Building
PHONE 301.314.TERP (8377)
WEBSITE financialaid.umd.edu

The Office of Student Financial Aid (OSFA) administers federal, state and institutional aid, and, in cooperation with other university offices, participates in the offering of scholarships to eligible students. Scholarships, grants, loans and work-study funds are offered based on academic ability and/or financial need as determined by the Free Application for Federal Student Aid (FAFSA).

To qualify for aid, students must submit the FAFSA annually by UMD’s priority deadline, Jan. 1. Please visit studentaid.gov/h/apply-for-aid/fafsa for more information.

Scholarships
Two types of scholarships are available: those based on academic or creative talent and those based on financial need and talent. Information about scholarships is available on the OSFA website, and students are encouraged to contact the office or department responsible for selecting the recipients for additional information.

Grants
Students may be eligible for federal, state and institutional grants. Submitting the FAFSA by the Jan. 1 priority deadline is the only requirement to be considered. To apply for state grants and scholarships (state aid), please visit the MHEC website at mhec.state.md.us.

Student Employment
Students can find employment through the University Career Center (careers.umd.edu) and the Federal Work-Study Program (FWS, go.umd.edu/fwsjob). Positions posted by the University Career Center do not require students to have applied for financial aid, whereas FWS positions require students to have indicated an interest in FWS on the FAFSA and to have submitted the FAFSA by the Jan. 1 priority deadline.

FWS provides students with the opportunity to earn money to meet their educational and personal expenses through part-time, on- and off-campus jobs while gaining valuable work experience. This award is need-based, and money earned from the FWS program does not have to be paid back.

BANKING OPTIONS
For banking on campus, options include a full-service M&T Bank and ATM at the Adele H. Stamp Student Union (Stamp). Other M&T ATMs include Lefrak Hall/South Campus Dining Hall, Ellicott Hall and in The Clarice Smith Performing Arts Center. Additionally, there are ATMs for the State Employees Credit Union (SECU) in Stamp and an outdoor kiosk between the Clarence M. Mitchell Jr. Building and Turner Hall. Capital One Bank ATMs can be found at Maryland Stadium and the Xfinity Center. Area banks include BB&T, Capital One, PNC, Bank of America, SunTrust, State Employees Credit Union and Riggs Bank.
University Essentials

UMD ID CARD
Office of the Registrar
First floor, Clarence M. Mitchell Jr. Building
PHONE  301.314.8240
WEBSITE registrar.umd.edu/current/Policies/id-cards.html
The UMD photo ID card is issued at the time the student first registers for classes. The UMD ID card should be carried at all times and is intended to be used for the duration of enrollment. Students may use their UMD ID cards to: obtain transcripts, verifications, schedule printouts and graduation tickets; access campus buildings such as residence halls and some classroom buildings; access library and information services and make photo copies; pay at campus dining halls; serve as a Terrapin Express debit card for on-campus eateries, retailers and laundry facilities; obtain athletic tickets; access campus recreational facilities; gain admission to campus-sponsored events; and ride the university's Shuttle-UM system.

It is the cardholder’s responsibility to keep their ID card safe and secure and to deactivate a lost or stolen ID card. Students should immediately deactivate their ID card at idcard.umd.edu/lost/user to prevent use by unauthorized individuals. The university assumes no responsibility for misuse of an ID card, or for charges to the student’s accounts due to an ID card being lost or stolen.

Once deactivated, students must obtain a new ID card at the Office of the Registrar, Monday through Friday, 8 a.m.–5 p.m. The charge for a new ID card is $20. A deactivated ID card cannot be reactivated. The following services will be suspended until a new ID card is issued:
• Access to administrative buildings and offices
• Access to residential facilities (including residence halls, South Campus Commons and on-campus Greek chapter houses)
• Dining Services and Terrapin Express
• Facilities Management services
• Time and Attendance System
• University Recreation and Wellness

Student ID Numbers
The University of Maryland assigns all students a unique nine-digit identification number called the UID Number. This number is used as a student identifier for most university transactions and appears on the UMD ID card. Students also may be required to provide their Social Security Number, which is used for a limited number of purposes that are required by law or business necessity.

DINING SERVICES
1109 South Campus Dining Hall
PHONE  301.314.8069
NUTRITION & STUDENT EMPLOYMENT  301.314.8058
WEBSITE dining.umd.edu
The Department of Dining Services is a self-operated and self-supported campus dining program that has received national recognition for its nutritional programming and sustainability impacts. Its dining plans give students convenience, flexibility and value, and unlimited access to tasty, healthy food.

The three dining halls—South Campus, Yahatemitsu and 251 North—feature 38 culinary stations serving breakfast all day, classic lunch and dinner with fresh sides, crisp leafy salads, ancient grains, custom-built pasta dishes, stuffed-to-order quesadillas, hot and cold wraps and sandwiches, and rotisserie meats with fresh vegetables. Students will find international food, smoothies, vegan stations, Mongolian stir-fry, fresh-baked desserts, allergen-free stations, ice cream and much more. State-of-the-art equipment provides flexibility and allows the team to experiment with new cooking techniques and try new recipes and flavors.

In addition to the dining halls, popular franchises in the Stamp and Kirwan food courts and cafés tucked in academic buildings provide options for when students would rather grab a bite close to class or when they want a favorite from a brand name quick service spot. Markets in resident communities offer room snacks, fresh carryout, school supplies and toiletries. Grills serve student late-night favorites past midnight every night. Mulligan’s Grill and Pub on the University Golf Course offers clubhouse cuisine, a relaxing atmosphere, gracious hospitality and sweeping views of the fairways at lunch and for catered events.

For a complete list of locations, hours, menus and details, visit dining.umd.edu.

Resident Dining
Dining Services offers “Anytime Dining,” which gives unlimited access to dining halls from morning through evening, seven days a week. Students come to any dining hall any time it’s open and choose anything being served. Resident students can return any number of times, any day of the week, all semester long.

Students who live in traditional, on-campus residence halls select one of four seven-day resident dining plans. Included are guest passes, which allow students to bring someone for an all-you-care-to-eat meal.
Dining Dollars are part of the three upgraded resident plans. They are accepted in all Dining Services-operated locations, including cafés and food courts that feature national brand-name restaurants. Dining Dollars can also be used in convenience shops for room snacks, school supplies and toiletries. Every permanent Dining Services location accepts Dining Dollars. Look for the logo near the register. Dining Dollars are discounted at the time of purchase and transactions are not subject to sales tax.

Optional Dining Plans
Students, faculty, staff and guests are welcome at every dining hall, restaurant, shop and café on campus and can join the dining plan program in several ways:

- **Connector Dining Plans** can be extremely useful as a backup to an apartment kitchen. For details, visit dining.umd.edu/connector.
- **Anytime Dining Plans** include a five-day plan that provides unlimited access to dining halls Monday through Friday and a seven-day plan that extends access to weekends.
- **Dining Dollars** are available in blocks at a discount and are accepted at every permanent Dining Services location.

Terrapin Express
**PHONE** 301.314.8068

Terrapin Express is a prepaid debit account: money to use at more than 50 locations across campus including the University Book Center and University Health Center. Cashiers, copiers, printers and washing machines use the UMD ID card to access Terrapin Express account information. To activate an account, visit Dining Services’ website. Funds roll over from semester to semester, and additional funds can be added at any time. For details and a complete listing of participating locations, go to dsonline2.umd.edu/terrapinexpress.

**COMPUTERS AND COMMUNICATION**
**Division of Information Technology**
1221 McKeldin Library (Terrapin Tech)
**PHONE** 301.405.1500
**WEBSITE** it.umd.edu

University of Maryland students are part of an academic community that enjoys access to robust networked computer and telecommunications resources. The Division of Information Technology provides technology infrastructures and focuses attention on services that support the university’s education and research missions as well as its underlying business processes.

Many faculty members have integrated technology into courses as part of the learning process, both in and outside of the classroom. Directory IDs and passphrases give students access to many IT services, enabling them to store, sync and collaborate on files, use online classroom support materials, send email and more.

Residence halls provide a high-speed data connection for every student, as well as full wireless coverage. Technical support and software technology discounts are available to all UMD students. An adaptive technology lab and equipment are available to users who need them. Learn more at counseling.umd.edu/adp/aboutus/#adaptivetechnologylab.

Students as well as members of the university community are responsible for complying with the Policy on the Acceptable Use of Information Technology Resources, which can be found at umd.edu/aup. Student computing resources available from the Division of Information Technology can be found at it.umd.edu/students.
Email
The university has adopted email as the primary means for sending official communications to students. Academic advisers, faculty and campus administrative offices use email to convey important information and time-sensitive notices.

Maryland undergraduate students are provided with university email accounts with storage hosted by Google. All students are required to use this service, called TERPmail.

If a student forwards to or uses an account other than TERPmail, a failure to check email, errors in forwarding email and returned email due to “mailbox full” or “user unknown” will not excuse a student from missing announcements or deadlines.

Computer Ownership
The university strongly recommends that students have access to their own computer, although the university has no special requirement for ownership. The vast majority of UMD students own their own computers.

Some departments have specific recommendations related to their academic courses. The Division of Information Technology collaborated with the schools and colleges to compile this list of recommendations: techstore.umd.edu/school-computer-specifications.

If you want to buy a computer, tablet or other computer accessories, visit Terrapin Tech on the first floor of McKeldin Library to try out available computers and to view the full-service walk-in support center. Terrapin Tech (techstore.umd.edu) offers student pricing with educational discounts on products from Apple and Dell. Support representatives can also solve common computer issues and make hardware repairs on Mac and in-warranty Dell computers. Loaner laptops are available to use while certified technicians fix any problems that arise with computers purchased from Terrapin Tech.

As with anything else, technology devices should never be left unattended. Keeping a constant watch on devices is the best way to prevent theft.

University software licenses enable students to download some software at no additional cost. Software offered includes Microsoft Office, VMware, Adobe Creative Cloud, MATLAB and much more. Students can log into terpware.umd.edu and download software after they have registered for classes.

The Division of Information Technology highly recommends backing up important data on your computer using external storage devices or services.

Cell Phones
Various discounts on cellular wireless services and equipment are available from Sprint and AT&T to the University of Maryland community, with actual discount levels based upon the type of account and equipment and level of service desired. Visit go.umd.edu/cellphones for more information.

Network Connections via the Wireless Network
The University of Maryland wireless network provides faculty, staff and students with wireless access to Internet resources. The university’s wireless network provides convenient wireless access in every academic building and residence hall, as well as the Stamp, dining halls, McKeldin and Hornbake Libraries and various outdoor areas.

Connecting personal wireless access points to the university network is prohibited. These access points can interfere with UMD’s wireless network and often have improper security settings that could leave the university network open to attack. Additionally, wireless printers will not be able to connect to the wireless network. Students who want to use one will need to be able to connect to the printer via a cable. See go.umd.edu/wi-fi for more information or get connected by visiting connect.umd.edu.
In the Residence Halls

UMD’s wireless options can suit most students’ networking needs, but for gaming, streaming and high-bandwidth applications, wired connections can provide better performance.

“One port per pillow” is the standard in UMD’s residence halls. Each room is wired with a high-speed connection to the university’s information technology infrastructure, one connection per student in the room. All students need to connect their computers to the wired network is an Ethernet cable and Ethernet-to-USB adapter. If the computer was not purchased with them, Ethernet cables and adapters are available for purchase from Terrapin Tech and the University Book Center.

Residence hall network setup information is also available from the IT Service Desk website. See go.umd.edu/wired-network for more details about the service and to get specific instructions on how to configure machines to work on the network.

From Home

Students who live off campus or commute from home can access UMD’s networked resources through their own Internet service provider.

Printing

Students can pay for IT print jobs in the libraries with their Terrapin Express accounts. They can even submit print jobs from their own computers over the Internet. More details are available at lib.umd.edu/services/copying-and-printing/home.

Service Desk

The IT Service Desk maintains an online repository of information and instructions about many facets of computer use at the university. Its website, itsupport.umd.edu, is the place to check for up-to-date details and answers.

The IT Service Desk staff is trained to assist your student with a variety of computer issues. It can help with computer infections (viruses, worms, bots, etc.), residence hall and wireless access, password resets and many other information technology questions. Assistance is also available via online request and live chat.

Books and Supplies

University Book Center

Stamp Student Union, lower level
PHONE 301.314.2000
WEBSITE umcp.bncollege.com

The University Book Center is the official bookstore for the University of Maryland. The UBC offers gifts and clothing for every age, in many styles and in all the official colors of the University of Maryland, College Park. The UBC is a one-stop-shop with new and used textbook formats, including rental options, and digital choices. You may visit the UBC in person and/or online. It offers a price-match program and, for peace of mind, provide a textbook refund policy covering the first 30 days of classes. The UBC accepts all major forms of payment, including Student Account charging.

Campus Housing

Department of Resident Life

1102 Annapolis Hall
PHONE 301.314.2100
EMAIL reslife@umd.edu
WEBSITE reslife.umd.edu

The Department of Resident Life is responsible for managing the residence halls and the cultural, educational, recreational and social programs that help create active and engaged communities for this once-in-a-lifetime experience. Residence hall living provides complete access for students to be immersed in all the University of Maryland offers and to be fully integrated into the Terp community. The Maryland residential experience builds the firm foundation necessary for your student to succeed in their academic and social life now and in the future.

The community of on-campus residents is multicultural and diverse; they hail from 43 states and 62 countries. Living in the residence halls offers a unique experience of engaging and living with a wide variety of people and the opportunity to learn about oneself and others.

While living in a Maryland residence hall is not required, 93% of Maryland’s freshman class live on campus. More than 90 professional and graduate staff and over 500 undergraduate student employees meet residents’ needs and are available to assist students 24/7. There are rooms for approximately 9,600 undergraduate students in 39 residence halls. There are many housing options to choose from, including traditional style, semi-suites, suites and apartment living. Traditional-style housing, where most
first-year students live, includes single, double, triple and quadruple room occupancy. Second-year students typically choose to live in on-campus suites and apartments offering single- and double-occupancy rooms accommodating four to seven students per unit.

Additionally, approximately 3,000 undergraduate (junior and senior) students live in campus-affiliated, public-private partnership apartment communities, South Campus Commons and The Courtyards, which are managed and operated by Capstone On-campus Management.

Our nationally acclaimed living-learning programs include: Advanced Cybersecurity Experience for Students (ACES), BioFIRE Living & Learning Community, Carillon Communities, CIVICUS, College Park Scholars, Design Cultures and Creativity, FLEXUS: The Dr. Marilyn Berman Pollans’ Women in Engineering Living & Learning Program, Gemstone, Honors Global Communities, Honors Humanities, Integrated Life Sciences, Interdisciplinary Business Honors, Jiménez-Porter Writers’ House, Language House, University Honors, and the VIRTUS: Men in Engineering Program.

HEALTH AND WELLNESS

Counseling Center
1101 Shoemaker Building
PHONE 301.314.7651
FAX 301.314.9206
WEBSITE counseling.umd.edu

The Counseling Center, staffed by licensed psychologists and professional counselors, provides free and confidential counseling, consultation and treatment services to meet the mental health, academic and disability support needs of students. To help foster healthy academic, emotional, social and career development in students, a variety of services are offered, including: cognitive-behavioral workshops; group counseling; short-term individual counseling; career assessment and counseling; and coordination of academic accommodation services provided by the Accessibility and Disability Service. Referral services are offered for students who are best served by community providers.

At peak times during the semester, students may be referred to community providers. The Counseling Center does not provide long-term treatment or highly specialized services such as behavioral analysis, neuropsychology, family therapy, hypnosis, or intensive treatment for eating disorders and chronic mental health conditions.

Appointment Hours (Academic Year)
MONDAY-THURSDAY 8:30 a.m.—7 p.m.
FRIDAY 8:30 a.m.—4:30 p.m.

Appointment Hours (Summer)
MONDAY-FRIDAY 8:30 a.m.—4:30 p.m.

A professional counselor is available for urgent concerns after hours, on weekends, and during breaks and holidays at 301.314.7651.

Free, unscheduled appointments with a counselor are available to students of color, LGBTQ+ students, international students and veteran students during the times listed below.

International Students Drop-in Hour
MONDAY-FRIDAY 3–4 p.m.

Veterans Drop-in Hour
MONDAY-FRIDAY 3–4 p.m.

Students of Color Drop-in Hour
MONDAY-FRIDAY 3–4 p.m.

Rainbow Drop-in Hour
MONDAY-FRIDAY 3–4 p.m.

University Health Center
Campus Drive, Building 140
GENERAL 301.314.8180
APPOINTMENTS 301.314.8184
PHARMACY 301.314.8186
AFTER HOURS NURSELINE 301.314.9386
MEDICAL RECORDS FAX 301.405.9755
PHARMACY FAX 301.314.3677
IMMUNIZATION UNIT FAX 301.314.5234
WEBSITE health.umd.edu
EMAIL health@umd.edu

Fall/Spring Semester Hours of Operation:
MONDAY-FRIDAY 8 a.m.—5 p.m.
SATURDAY 9 a.m.—noon
SUNDAY Closed

The University Health Center (UHC) is a nationally accredited ambulatory health-care facility. All registered students living on or off campus are eligible to use the UHC. The UHC is open during the hours listed above, with varied hours during semester breaks, holidays and summer sessions. Visit the UHC website for up-to-date information.
Students are seen by appointment for routine care 8 a.m.–4:30 p.m. on weekdays. Some appointments can be scheduled at myuhc.umd.edu. Same-day appointments are available. Medical services are limited after 5 p.m. and on Saturdays. A walk-in clinic is available without an appointment for the evaluation of urgent medical problems. The After Hours NurseLine (301.314.9386), a free medical advice and information service, is available to registered students when the UHC is closed. Students should always bring their health insurance card to the UHC when seeking care.

Fees and Services
There are charges for all medical services. Visit copayments will vary depending on the type of insurance and service provided. Fees will be assessed if an appointment is canceled or rescheduled within: four hours for a medical appointment, 24 hours for a mental health/acupuncture/massage/physical therapy/travel clinic/nutrition/smoking cessation, health promotion and wellness services appointment, and 72 hours if the acupuncture/massage appointment is on a Monday. You may cancel or change an appointment at myuhc.umd.edu or by calling 301.314.8184.

The UHC is able to bill many insurance plans for the costs of services. Be sure to check with your insurance company to find out whether it will cover services provided at UHC, as some insurers will not cover services outside their geographical area. The UHC cannot bill some HMOs (e.g. Kaiser Permanente and Tricare Prime) or Medicare at this time. Charges not covered by insurance are posted to the student’s bursar account or can be paid at the time of visit in the UHC. Charges can be paid by cash, check, credit card, Terrapin Express at the UHC, or flexible spending account card.

Services provided by the UHC include: primary care, triage, men’s and women’s health care, pharmacy, acupuncture, massage therapy, STI testing, nutrition counseling, short-term mental health care and referral for ongoing care, short-term substance use care and referral for ongoing care, travel clinic, occupational health, health promotion and the Campus Advocates Respond and Educate (CARE) to Stop Violence program that addresses sexual assault, relationship violence and stalking.

Treatment Consent and Confidentiality
Students younger than 18 generally need permission from a parent or legal guardian to be treated, except for mental health and sexual health services. Treatment and visit information cannot be given to parents without the student’s written consent, except in certain circumstances (e.g. court-ordered subpoena, threat to life and safety).

The UHC is in compliance with the Federal Health Insurance Portability and Accountability Act (HIPAA) and the Family Educational Rights and Privacy Act (FERPA).

Mandatory Health Insurance
All undergraduate students registered for six or more credits are required to have health insurance. Students who have health insurance coverage and do not wish to enroll in the university student health insurance are required to complete an online waiver each academic year to provide proof of insurance coverage by a designated deadline. This is an active process and must be completed annually.

Students who do not provide proof of insurance by completing the online waiver will be automatically enrolled in the university student health insurance and the premium will be charged to their bursar account. This is a nonrefundable policy.

Additional information on student insurance and frequently asked questions can be found at health.umd.edu/mandatory-insurance.

Pharmacy Plans
The UHC Pharmacy accepts many major pharmacy plans. Students can bring their pharmacy card to the UHC Pharmacy to transfer and refill their prescriptions.

Immunization Requirements
The University of Maryland requires all students to provide proof of the following immunizations:

- Two doses of measles, mumps and rubella (MMR) vaccine
- One dose of Tdap (tetanus, diphtheria and pertussis) vaccine within the past 10 years
- For undergraduates, either a meningococcal vaccine OR a signed meningococcal vaccine waiver
- All students must complete an online tuberculosis (TB) screening at myuhc.umd.edu

Additional vaccines are recommended. Immunization forms and documentation should be uploaded and submitted online at myuhc.umd.edu. Students may bring the completed form to orientation. Forms can also be submitted
to the University Health Center in person. A copy of the immunization form and a detailed list of immunization requirements can be found at health.umd.edu. Immunization requirements must be turned in prior to the first day of classes. Students who fail to submit a completed immunization record signed by a medical provider, or acceptable alternative documentation, by the first day of classes, will be blocked from further changes in registration (add/drop/register for following semester).

For more information about immunization requirements, visit health.umd.edu, or call 301.314.8114 Monday through Friday, between 8 a.m. and 4 p.m.

COVID-19 Vaccine Requirements for Fall 2022
COVID-19 vaccinations are required for all students, faculty and staff. Up-to-date COVID-19 vaccinations (including a booster when eligible) are required. Proof of full vaccination must be uploaded to myuhc.umd.edu. Visit umd.edu/4Maryland/health/covid-19-vaccine for more details.

UMD will comply with all federal and state laws in granting appropriate exemptions for medical or religious reasons. Direct questions to healthconcerns@umd.edu.

Emergencies
Students who have a health emergency when the UHC is closed should call 911. A list of local hospital information is available on the UHC website. The university is not responsible for care provided off campus. The UHC assumes no financial responsibility for care received off campus.

The After Hours NurseLine, a free medical advice and information service, is available to registered students when the UHC is closed.

POLICE
University of Maryland Police Department (UMPD)
EMERGENCY 911 or 301.405.3333
NON-EMERGENCY 301.405.3555
WEBSITE umpd.umd.edu
NEWS umpdnews.umd.edu
TWITTER @UMPD
FACEBOOK facebook.com/UMDPoliceDept
INSTAGRAM @umdpolicedept
For convenience and safety, please encourage your student to program the UMPD phone number of 301.405.3555 into their mobile phone.

UMPD is an internationally accredited agency whose mission is to serve the university community, protect life and property, and enforce the law. It has an authorized strength of 104 sworn police officers who are empowered by state law to make arrests, investigate crimes and carry firearms. Any property that is owned, operated or leased by the University of Maryland is UMPD’s primary jurisdiction. It also has a concurrent jurisdictional agreement with the Prince George’s County Police Department and can protect life and property and enforce the law in areas adjacent to campus.

The Police Auxiliary Unit offers additional safety and security measures with the help of our Student Police Aides (SPAs) by providing traffic control assistance at special events, as well as contract security at various locations across campus, and high-visibility patrols on foot and in marked vehicles. SPAs are non-sworn, unarmed student employees who are provided training and equipment such as a radio that has direct line of communication with the department’s 911 dispatchers. Officers and SPAs provide walking escorts for anyone who feels unsafe when walking through the campus community 24 hours a day, seven days a week.

UMD Alerts System
UMD Alerts is a notification system that allows the University of Maryland to inform students, faculty and staff of emergencies or other timely information that affects the campus. Students are automatically registered to receive text alerts and emails. The UMD Alerts system is used by UMPD to send different types of notifications, listed below, that provide instructions for taking action if needed. Additionally, information will be posted on Twitter, Facebook and the UMPD news website.

Emergency Alerts are issued in the event of a situation or incident on or near campus that poses an imminent threat to health or safety. Visit the UMDAlerts website at alert.umd.edu for more details.

UMD Safety Notices are issued when pertinent information is available about crime that poses an ongoing risk to the safety of university community members. UMD Safety Notices are not intended to serve as emergency alerts. They are meant to provide information to the UMD community and to raise awareness.

UMD Community Notices are issued when pertinent information is available about crime that occurred off-campus and poses an ongoing risk to the safety of university community members. UMD Community Notices are not intended to serve as emergency alerts. They are meant to provide information to the UMD community and to raise awareness.
Advisories are issued to convey important information about things affecting the campus community.

Early Warning Siren
The campus is equipped with an Early Warning System (emergency sirens) that is activated during weather-related emergencies, such as a tornado. Any time the sirens sound, one should seek shelter and emergency information will be made available via the following university resources:

- UMD Alerts (text and email)
- UMPD website
- Twitter

When the emergency has ended, an “all clear” signal will sound. To learn more, visit [http://www.umpd.umd.edu/services/early_warning.cfm](http://www.umpd.umd.edu/services/early_warning.cfm).

Education and Awareness
UMPD provides safety and security presentations year-round to all incoming students and their families. The department also provides presentations on alcohol and drug education, building and office security surveys, active shooter events, personal security and sexual assault awareness.

Each year, UMPD works with student leaders to sponsor evening safety walks to address safety concerns from student feedback and data. UMPD also participates in monthly C-MAST (City Multi-Agency Services Team) meetings with officials from the university, the city of College Park, the Office of the State’s Attorney, as well as the Prince George’s County Police Department. At these meetings, officials analyze data to identify trends on campus and the surrounding community and proactively improve safety both on and off campus.

Emergency Phones
With more than 300 “Blue Light” or Public Emergency Response Telephones (PERT) on and off campus, PERT phones provide a direct line to UMPD. These phones are either wall-mounted in the parking garages or in tall blue towers, marked “EMERGENCY” with illuminated blue lights to make their locations easier to see.

Security Operations Center
The Security Operations Center (SOC) monitors more than 500 exterior cameras and has access to approximately 1,000 cameras that are located inside and outside of campus buildings, as well as at various locations around the city of College Park. Some cameras are also mounted on PERT phones. The SOC operates 24 hours a day, seven days a week, 365 days a year. By using telephone and radio communications equipment, the SOC is able to relay information about any visible activity directly to the police to guide and assist them in making stops, arrests and situational assessments. In addition, UMPD has automated license plate readers, which are monitored by SOC, at all of the main campus entrances. These assist officers in making stops and enhance situational awareness and campus safety.

Electronic Access Control and Security System
All residence halls (except the garden apartment-style Leonardtown community) and academic buildings are protected by an electronic security system. It is designed and intended to help and support residents, who must accept primary responsibility for the security of their residence hall. Main entrance doors, interior barrier doors, elevators, most laundry rooms and selected other spaces such as computer rooms are equipped with card readers that read the UMD ID card. Additionally, most doors with card readers are also equipped with prop monitors that cause a horn to sound in the event that a door is propped open or not securely closed and latched. Individual student bedroom doors and suite/apartment entry doors are furnished with heavy-duty, keyed locks that should be kept secured at all times. Suite/apartment door locks and bedroom locks in traditional-style halls are automatically changed in the event of key loss. To gain entrance, a visitor must use an exterior phone to contact the desired resident. It is important to the overall success of this system that residents not compromise the system by tampering with security devices or by permitting others to follow them through locked doors.

The locking systems are dependent upon the resident using the lock. Most burglaries occur because doors are left unlocked. Students also should never allow tailgating (i.e., holding the door open for someone without proper identification to enter the residence hall).

UMD Guardian
UMD Guardian is a free campus safety mobile app available to all students, faculty and staff. Some of the app’s features include a virtual safety network of friends, family and UMPD, the ability to text message UMPD’s dispatcher, and create a safety profile that allows UMPD officials to take fast action in cases where a user may not have the ability to speak. UMD Guardian is available for download through the Apple App Store and Google Play by searching “Rave Guardian.” To learn more about UMD Guardian, visit [go.umd.edu/umdguardian](http://go.umd.edu/umdguardian).
**Crisis Intervention Team**
UMPD officers and dispatchers are trained specifically in the field of crisis intervention and can during crises use de-escalation techniques to improve the safety of the community as well as the officers and dispatchers involved. To learn more, visit go.umd.edu/CIT.

**Comfort Dog**
New at UMPD is Teddy the Terp, the university’s comfort dog, now in training. Members of the campus community can email teddytheterp@umpd.umd.edu to request that he attend any upcoming meetings or events or even a one-on-one session. His handler, Officer Melissa Fischer, will respond for scheduling. You can follow Teddy on Instagram at @teddytheterp. Once certified, Teddy will provide aid and comfort to individuals, groups and communities impacted by tragedy or traumatic events.

**TRANSPORTATION**

**Department of Transportation Services**
Regents Drive Garage
PHONE 301.314.DOTS (3687)
WEBSITE transportation.umd.edu

**Parking**
The Department of Transportation Services (DOTS) is responsible for managing and maintaining about 15,000 parking spaces on the University of Maryland campus. All students who plan to park on campus must register to do so online before bringing a car to campus. Parking registration fees are billed to student accounts. Parking is assigned on a first-come, first-served basis, according to credit level and housing status. Once spaces fill, students will be added to a waitlist. Visit the department’s website for specific lot assignment information and registration dates.

Due to the limited number of parking spaces on campus, parking regulations are strictly enforced. There is no free parking on campus from 7 a.m. to 4 p.m. Monday–Friday. Illegally parked vehicles, as well as those vehicles not registered to park in areas requiring permits, will be cited and may be towed. Students with outstanding parking fines may be prevented from registering for classes. Complete policies and regulations, information on disabled parking, visitor parking areas, sustainable transportation, fines and fees, the motor vehicle assistance program and more are available on the DOTS website.

**Motorized Scooters**
Parking registration is required for any motorized scooter parked on campus. Motorized scooter drivers are also required to wear a helmet and eye protection while operating or riding on a scooter. Any motorized scooter left unattended in an area not designated for scooter or motorcycle parking will be towed. Visit the DOTS website for more information.

**UMD Smart Commute**
Smart Commute is a digital platform that incentivizes faculty, staff, students and visitors to “rethink their ride” by choosing sustainable transportation options when traveling to campus. Sign up for Smart Commute to view biking, walking, transit and ridesharing options at the university and in the surrounding area, and see the benefits of making a green transportation choice. Visit go.umd.edu/smart-commute to sign up.

**Shuttle-UM**
The Shuttle-UM transit system, operated by DOTS, provides fare-free commuter, evening, NITE Ride, paratransit and charter services to the university community. With a fleet of more than 80 vehicles, including hybrids and clean diesel models, Shuttle-UM provides transit service on and around the UMD campus to more than 3.5 million riders a year. Many routes require a university ID to ride. Routes that require a university ID will be indicated on all published schedules.

Face coverings are required on public transportation. Everyone aboard Shuttle-UM, including those who are fully vaccinated, is still required to wear a face covering over their nose and mouth.

**NextBus**
NextBus is a GPS tracking system that provides accurate, real-time arrival information for all Shuttle-UM routes. Users can find and track a bus by phone, text message, monitors located at the Stamp and the DOTS office, bus shelter LED screens and online. Visit the Shuttle-UM page on the DOTS website for more information.

**NITE Ride**
NITE Ride is a curb-to-curb evening service that operates seven nights a week from 5:30 p.m. to 7:30 a.m. and services the immediate campus community. NITE Ride serves the areas of campus that are not reached by
Shuttle-UM evening routes. NITE Ride can be requested through the TransLoc App or by calling 301.314.3687.

Paratransit
Paratransit provides a curb-to-curb, on-demand and subscription service available to all students, faculty, staff and visitors with disabilities and temporary injuries. DOTS Shuttle-UM recognizes and services people with disabilities registered with the University Health Center (UHC) and/or with Accessibility and Disability Services (ADS). For more information, visit the Paratransit page on the DOTS website.

Biking
The BikeUMD program, a partnership between DOTS and the Department of Recreation and Wellness, offers classes, discounted bike safety gear, sponsored events and group rides, and also manages mandatory bicycle registration. The RecWell Bike Shop provides free bike maintenance and semester bike rentals. Students who bring a bike to campus should register it through bikeindex.org/umd. All campus cyclists should adhere to the university’s bike guidelines and safe riding practices indicated on the DOTS website.

Veo is the campus’ shared mobility system that offers electric bikes and electric scooters to the campus community and surrounding area. With over 250 vehicles, it’s easy to unlock one and explore.

Electric Scooters
Electric scooters (e-scooters) are available through our mobility system, Veo. All e-scooter users should adhere to the university’s e-scooter regulations and safe riding practices indicated on the DOTS website.

Carshare
For students who rarely need access to a vehicle, carsharing is a great alternative to storing a car on campus. With carshare services, members can reserve cars anytime for short trips to the grocery store or day trips throughout the region. To learn more about carsharing, visit transportation.umd.edu/sustainable-transportation/carshare-zipcar.

Transportation for University Holidays
DOTS provides transportation to and from New York and New Jersey before and after Thanksgiving and winter and spring breaks. Registration opens approximately one month before the scheduled trip date. This service is provided on a first-come, first-served basis. Visit the Charter page on the DOTS website for more information.

Metro
The University of Maryland is just a short Metrorail ride from D.C. Shuttle-UM offers free service (route 104) from campus to the College Park Metro station. The 104 runs on a loop when the university is open. To find Metrorail schedules, visit wmata.com.

Regional Airports
Three major airports service the Washington, D.C., metropolitan area: Baltimore/Washington Thurgood Marshall International Airport (BWI); Ronald Reagan Washington National Airport (DCA); and Washington-Dulles International Airport (IAD). BWI is accessible by taking Metro to the Greenbelt Station and the B30 WMATA bus. Metro provides service to DCA on the Yellow and Blue lines. Shuttle-UM provides service to the College Park Metro Station. Complete schedules for Shuttle-UM are available on the DOTS website (transportation.umd.edu), and Metrorail schedules are available at wmata.com.
Student Programs and Services

**DIVISION OF STUDENT AFFAIRS**
2108 Clarence M. Mitchell Jr. Building

**PHONE** 301.314.8428

**WEBSITE** studentaffairs.umd.edu

The Division of Student Affairs is made up of 16 departments that provide services and programs to foster academic success and promote the educational, psychological, social, spiritual and physical development of students. In addition, parents and families, faculty, staff and visitors are served directly by some agencies and programs. Departments within the Division of Student Affairs include the following: Accessibility & Disability Services, Adele H. Stamp Student Union-Center for Campus Life, Conference & Visitor Services, Counseling Center, Dean of Students, Development & External Relations, Dining Services, Fraternity & Sorority Life, Office of the Vice President for Student Affairs, Parent and Family Affairs, Resident Life, Residential Facilities, Student Conduct, University Career Center, University Health Center, and University Recreation & Wellness.

**ADELE H. STAMP STUDENT UNION—CENTER FOR CAMPUS LIFE**

**GENERAL INFO** 301.314.DESK (3375)

**WEBSITE** thestamp.umd.edu

The Adele H. Stamp Student Union-Center for Campus Life (Stamp) is the community center for students, faculty, staff and visitors to the University of Maryland. More than 17,000 people visit Stamp daily to take advantage of its services, programs and facilities. Stamp is the site of cultural, social and recreational activities. Critical elements of Stamp’s mission include encouraging individual development through co-curricular learning opportunities and fostering a strong sense of community on campus. The mission of Stamp is to support and complement the university’s academic mission and enhance the educational experience of students through exposure to, and participation in, social, cultural, recreational, intellectual and governance activities.

Engagement and Activities coordinates programs for transfer students, off-campus students, immigrant and undocumented students, veteran and graduate students, and oversees special event programming, homecoming activities, concerts, lectures and other programs. The Student Organization Resource Center is here to help students find out about student clubs and organizations: how to join one, how to form one, or how to make one better.

Stamp is also home to Leadership & Community Service-Learning, offering academic leadership courses, leadership lectures and workshops, local service-learning opportunities, math and reading mentoring programs for local schools, and the Alternative Break program. The Multicultural Involvement and Community Advocacy (MICA) unit is committed to the creation and maintenance of a campus where diversity is valued, identity and culture are affirmed, and individuals feel free to express themselves. MICA encourages and supports student involvement in culturally specific student organizations and promotes cross-cultural involvement opportunities for all students.

Other highlights of Stamp are Studio A, Stamp Gallery, University Book Center, Department of Fraternity and Sorority Life, Student Entertainment Events (SEE), Copy Services, the UPS Store, TerpZone (featuring food by Subway), the Coffee Bar, Union Shop, Maryland Dairy, and Event & Guest Services. Stamp also features a food court that includes Chick-fil-A, Moby Dick, Panda Express, Saladworks, Hibachi San, Qdoba and Roy Rogers. Details can be found at thestamp.umd.edu.

**CAREER AND INTERNSHIP SERVICES**

**University Career Center & The President’s Promise**
3100 Hornbake Library, South Wing

**PHONE** 301.314.7225

**WEBSITE** careers.umd.edu

The University Career Center & The President’s Promise supports students through each stage of their career development and serves as a hub of career-related activities that empower students to realize their full career potential. Students are provided with a variety of formats to engage them in understanding the world of work and how they can best prepare for it. These include career advising appointments, career courses (EDCP108i and PSYC123), identity-based programming, how-to workshops, one-day internship/shadowing experiences (“Intern for a Day”), career and internship fairs, industry panels, and employer meetups, information sessions and on-campus interviews. An array of online tools that provide career testing/self-assessment, mock interview opportunities, working abroad and international student resources, employer/industry insights, rankings and
reviews complement the center’s resources. Students utilize Careers4Terps (C4T), the center’s online management tool, to access internship and job postings, receive e-newsletters with event information related to specific career interests, participate in on-campus interviewing to discuss qualifications with recruiters and schedule individual appointments with staff.

The center supports the career readiness of students, helping them address educational and career decisions; identify useful resources; take advantage of internships and full-time, part-time and summer employment opportunities; and plan for graduate and professional school. In addition to sharpening job search skills and strategies, students can utilize center services to improve their cover letters, resumes and social media presence. Students can also benefit from looking at career outcome data for UMD graduates that are reported in the center’s annual graduation survey.

The center partners with faculty and other campus colleagues to build a seamless network of career support. The center has distributed staff members throughout six schools and colleges (AGNR, ARHU, BSOS, CMNS, SPH and the Graduate School). These staff members provide individual career and employment assistance in addition to programming that targets industries and professional fields related to majors offered through the academic units. The center also partners with other campus career operations, including engineering, business and public policy.

**CAMPUS ADVOCATES RESPOND AND EDUCATE (CARE) TO STOP VIOLENCE**

Ground Floor, University Health Center

**PHONE** 301.314.2222 or 301.741.3442 (Crisis Line available 24/7 fall and spring semesters)

**EMAIL** uhc-care@umd.edu

**WEBSITE** health.umd.edu/care

The CARE to Stop Violence Office provides free, confidential advocacy and therapy services to survivors of sexual violence, relationship violence, stalking and sexual harassment. CARE also works to empower the campus community to prevent violence through educational workshops, community outreach events and presentations.

CARE Advocates work with those directly impacted by violence. Advocates can provide emotional support, crisis intervention, help understanding options, limited academic and financial support, and connections to medical, behavioral/mental health, housing and legal resources. Advocates can also help friends, family and partners of survivors by providing emotional support, answering questions, referring to resources and more.
Office of Civil Rights & Sexual Misconduct
3101 Susquehanna Hall
Phone 301.405.1142
Email titlexcoordinator@umd.edu | civilrights@umd.edu
Website ocrsm.umd.edu
The Office of Civil Rights & Sexual Misconduct (OCRSM) receives and responds to all discrimination-based complaints and monitors outcomes; receives and responds to all reports of sexual misconduct and oversees the University’s Title IX response; implements policies and procedures to address sexual harassment and other forms of sexual misconduct; oversees and implements the bi-annual Student Environment & Experiences Survey (SEES); and develops and conducts compliance, policy and prevention training for students, faculty and staff, including mandatory sexual misconduct training for all new students, faculty and staff. OCRSM also sponsors and facilitates campus-wide awareness events.

University Recreation & Wellness
1115 Eppley Recreation Center
Information 301.405.PLAY (7529)
Email recwell@umd.edu
Website recwell.umd.edu
Being physically active as a college student is a crucial component of success in and out of the classroom. Activity helps students manage stress, boosts their immune system against illness, aids sleep, improves mood, increases energy and provides a social connection to other students. Perhaps most importantly, movement primes the brain for learning and makes it easier to focus when studying. University Recreation & Wellness (RecWell) encourages Terps to make the most of their college experience by incorporating movement and activity into their daily lives. There are many opportunities for students to find an activity they enjoy through RecWell.

Membership with RecWell and access to all its facilities, programs and services are included in the student fee. Students simply need their University ID to enter recreation facilities on campus. Facilities include the Eppley Recreation Center (ERC), Ritchie Coliseum, Reckord Armory Gym, the weight and fitness areas in the School of Public Health (SPH), fitness studios in the Regents Drive Garage, Eppley Tennis Courts, the University of Maryland Golf Course and multiple outdoor playing fields.

The ERC is the largest recreation facility on campus and offers a cardio fitness center, weight rooms, indoor track and functional training spaces, as well as courts for basketball, racquetball, wallyball and squash. The ERC also features indoor and outdoor pools for lap swimming and diving, a sauna and steam room. When school is in session, the ERC is open 6 a.m.—midnight on weekdays, 8 a.m.—10 p.m. on Saturdays, and 10 a.m.—midnight on Sundays. Weight rooms and cardio fitness centers are also located in Ritchie Coliseum and SPH.

For students motivated by a structured workout in a high-energy group setting, RecWell offers more than 100 group fitness classes each week, including yoga, Zumba, BodyPump, cycling, cardioboxing and high-intensity interval training. Classes are no additional charge and are drop-in only—there’s no need to sign up ahead of time. Students may also take advantage of working with a certified personal trainer to meet their individual fitness goals at a student discounted rate.

Students who enjoy playing sports have many opportunities to do so through RecWell’s club sports and intramural sports programs. These programs are open to everyone and you don’t have to consider yourself an athlete to play. Many club sports compete regionally and nationally against other schools, but they are also a great way to learn a new sport or simply enjoy the comradery that comes from playing for fun. There are 45+ student-led sport clubs, including ballroom dance, lacrosse, black belt, equestrian, sailing, figure skating, paintball and soccer. Students can also participate in intramural sports that are open to all members of the university community. Participants select their own level of competition and play in either men’s, women’s or coed leagues over the course of a weekend, a week or a tournament lasting several weeks. Intramural sports include basketball, flag football, softball, soccer, racquetball, table tennis and more.

For students who prefer to be active outdoors, RecWell’s adventure program offers outdoor adventure trips, clinics and social bike rides throughout the year. Students can take a day or weekend trip to go backpacking, caving, mountain biking, kayaking, rock climbing or various other outdoor activities. Students may also use the adventure program resource library and rent gear to pursue their own outdoor adventure. The climbing wall and challenge course are located at the ERC, where students may challenge themselves.
physically and mentally to increase interpersonal skills and self-confidence. Maryland also has a vibrant cycling community. The RecWell Bike Shop, located in Jones-Hill House, offers free repairs and maintenance and will teach students how to repair their own bikes.

RecWell maintains a full-service, year-round, 18-hole, par 71 golf course, driving range and putting greens just across University Boulevard from the Clarice Smith Performing Arts Center. It is open to University of Maryland students, faculty and staff, as well as the general public. The golf course is Audubon-certified, making it a resource to reduce stress by spending time in natural, peaceful surroundings. The golf course is a great place to practice, compete or just have some fun with your friends. Lessons and clinics are also available for students who want to learn or grow their game.

RecWell also offers community programs open to students including swimming lessons, water safety instructor and lifeguard training.

DEPARTMENT OF FRATERNITY & SORORITY LIFE
0221 Stamp Student Union
PHONE 301.314.7172
WEBSITE greek.umd.edu
The Department of Fraternity & Sorority Life (DFSL) advises and supports the recognized social and cultural/multicultural-based fraternities and sororities. The office assists the chapters and their leadership in educational and programming efforts as well as advises the four student governing councils: the Interfraternity Council, the Multicultural Greek Council, the Panhellenic Association and the National Pan-Hellenic Council. DFSL also manages the university-owned fraternity and sorority houses and helps to coordinate the efforts of off-campus fraternity and sorority houses.

OFF-CAMPUS HOUSING SERVICES
1111 Annapolis Hall
PHONE 301.314.3645
WEBSITE och.umd.edu
Off-Campus Housing Services supports students and their families in making well-informed decisions about living off campus. Online resources include the Off-Campus Housing Database, an online tool that can be used to search available housing listings in the area; Roommate Finder, another web database where students can create a profile and search for potential roommates with similar housing needs and interests; and an extensive array of informational and resource materials.

LGBTQ+ EQUITY CENTER
2218 Marie Mount Hall
PHONE 301.405.8720
WEBSITE lgbt.umd.edu
The LGBTQ+ Equity Center provides a wide range of information, education and support services regarding sexual orientation and gender identity or expression, and works to establish and maintain a safe, inclusive and welcoming environment for all LGBTQ+ people in the UMD community.
The Nyumburu Cultural Center has provided cultural, historical and social programming at the University of Maryland for more than 50 years. The diverse programming and activities are based on the African American, African and Caribbean diaspora experiences. Nyumburu is home to the following student organizations: Maryland Gospel Choir, Shades of Harlem (performing arts ensemble), Nyumburu Jazz Club, the Black Explosion newspaper, Nyumburu Leadership Series, Nyumburu Health Initiative, Media Collective, Black Male Initiative and the Sisterhood of Unity and Love (SOUL). Many student organizations meet at Nyumburu. Major annual events include the Kwanzaa celebration, Homecoming Alumni Tailgate, Student Awards Banquet, New Student Welcome, Juke Joint, Gospel Happy Hour, Ms. Unity Pageant, Black Graduating Reception, Camp Shule Summer Enrichment Camp and Black History Month programming. Nyumburu is a home away from home.

**RELIGIOUS PROGRAMS**

**Memorial Chapel**

**WEBSITE** chapel.umd.edu

The Memorial Chapel, open to all for private reflection, has two multifaith chapels and an adjacent garden with a meditative labyrinth. The university has recognized chaplains representing 14 faith communities available for students on campus. Many of the chaplains have offices in the Memorial Chapel. The chaplains and their services are:

- **BAPTIST**
  Jessica Senasack, jessbcm@umd.edu

- **BLACK STUDENT MINISTRIES**
  Rev. Haywood Robinson, pastor@tpcbc.org

- **CHRISTIAN SCIENCE**
  Jen Eidson, jeidson@umd.edu

- **CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS**
  Unfilled

- **ORTHODOX CHRISTIAN**
  Rev. Kosmas Karavellas, fatherkosmas@schgochurch.org

- **EPISCOPAL/ANGLICAN**
  Rev. Timothy Johnson, rector@saeccp.org

- **HINDU**
  Rev. Kiran Sankhla, muraris2002@yahoo.com

- **JEWS—CHABAD**
  Rabbi Eli Backman, chabad@umd.edu

- **JEWS—HILLEL**
  Rabbi Ari Israel, aisrael@marylandhillel.org

- **LUTHERAN**
  Rev. Ray Ranker, rranker@umd.edu

- **MUSLIM**
  Tarif Shraim, tshraim@gmail.com

- **ROMAN CATHOLIC**
  Rev. Conrad Murphy, frconrad@catholicterps.org

- **UNITED CAMPUS MINISTRY (PRESBYTERIAN, DISCIPLES OF CHRIST, UNITED CHURCH OF CHRIST)**
  Rev. Holly Ulmer, ulmer@umd.edu

- **UNITED METHODIST**
  Rev. Michelle Mejia, revmejia@umd.edu
CLARICE SMITH PERFORMING ARTS CENTER
PHONE 301.405.2787
WEBSITE theclarice.umd.edu
TWITTER @theclariceumd
FACEBOOK facebook.com/theclariceumd

Part of the College of Arts and Humanities, The Clarice is the thriving hub of the performing arts at Maryland showcasing unique artistic experiences that reflect our cultural landscape and elevate new work. Over 1,000 events each year are presented by the School of Music; School of Theatre, Dance, and Performance Studies; Artist Partner Programs; and Michelle Smith Performing Arts Library.

INTERCOLLEGIATE ATHLETICS
Xfinity Center
PHONE 1.800.IM.A.TERP (1.800.468.8377)
WEBSITE umterps.com

The Department of Intercollegiate Athletics is responsible for directing all varsity athletic programs and managing the athletic facilities on campus. The Terps compete in the Big Ten Conference as a National Collegiate Athletic Association (NCAA) Division I school. Through the Barry and Mary Gossett Center for Academic and Personal Excellence, Athletics provides student-athletes with a wide array of support services, including tutoring, academic enrichment and mentoring, and life skills and career development to foster their overall growth and maturation.

All University of Maryland students receive free admission to every home Maryland Athletics contest. For more information on student ticketing, students can visit umterps.com/student. Parents and families of students can purchase discounted season tickets and discounted single-game tickets to select football and basketball games by calling 1.800.IM.A.TERP.

OFFICE OF STUDENT CONDUCT
2130 Clarence M. Mitchell Jr. Building
PHONE 301.314.8204
WEBSITE studentconduct.umd.edu

The Office of Student Conduct strives to resolve allegations of misconduct under the Code of Student Conduct and the Code of Academic Integrity in a manner consistent with the university’s core values of fairness, honesty and integrity. Moreover, the office acknowledges the importance of balancing the interests of the individual student and the community at large, as well as protecting the integrity of the institution and its values. As a component of its work, the office seeks to involve students in the conduct process—recognizing the significant responsibility they maintain in the protection of the university community. To foster future leaders and sound citizens, the office promises to invest in their learning and character development.

ALUMNI ASSOCIATION
Samuel Riggs IV Alumni Center
PHONE 301.405.4678
WEBSITE alumni.umd.edu

The University of Maryland Alumni Association connects, cultivates and channels the power of alums to advance themselves and the university, and to enhance the student experience for current Terps. Students can benefit from the Alumni Association by taking advantage of our myriad student resources.

Students can apply to receive one of several Alumni Association scholarships, awarded annually thanks to the dues-paying members of the association. They can also connect with alums around the world through Terrapins Connect, a virtual mentorship and career advancement platform. As a mentee they can gain valuable advice and learn more about their desired profession from alumni who can help them get hired in the future.

The "M Book," distributed to all first-year students by the Alumni Association, is the ultimate guide to the Maryland student experience. In it, students learn the backstory on university traditions, gain real-life advice from recent grads, and read about many other important elements of Maryland’s past, present and future—including the UMD Bucket List, with 20 must-do items that will make their time at Maryland complete.

The association’s Student Alumni Leadership Council (SALC) aims to inspire a sense of community between Terps across generations while instilling lifelong loyalty to their alma mater. Students can apply to become SALC ambassadors, a cohort of strong student leaders from across campus who work to advance the university through programs that connect students, alums and donors; enhance school spirit and tradition; and instill a culture of giving back.
Terrapin Terms

ACADEMIC ADVISOR
This is a faculty or staff member who works with students to support them through their academic journey. This can include guidance for course selection and graduation requirements, resources for academic support and much more. Advisors are assigned to students based on their major or program of interest. Students may have multiple advisors if they are part of a pre-professional program, honors program, living-learning program or similar academic program.

ACADEMIC CALENDAR
The academic calendar includes important dates for the academic year, such as the start and end of a semester, and any breaks. The academic calendar can be found on the provost’s and registrar’s websites.

ACADEMIC DEADLINES
Deadlines exist for students to adjust their course schedule, add or drop courses, change grading options and apply for graduation. Academic deadlines can be found on the Registrar’s website.

ALUM/ALUMNUS/ALUMNAE/ALUMNI
These are terms that refer to those who have earned a degree at the University of Maryland.

BACHELOR’S DEGREE
A degree awarded to undergraduates on successful completion of the requirements for their major(s).

BURSAR
The traditional name for the office on a college campus that manages student financial affairs. At UMD, this office is called Student Financial Services and Cashiering.

CANVAS
Also known as Enterprise Learning Management System (ELMS-Canvas), this is an interactive, web-based learning management system that connects instructors and students in and out of the classroom and is used to share documents, submit assignments, and assign grades.

CLASS STANDING (CLASSIFICATION)
This is how students are classified based on the number of credits completed (freshman, sophomore, junior, senior).

COLLEGES/SCHOOLS
Students enroll in and graduate from one of 12 academic colleges and schools at UMD. Each college/school contains several departments offering a variety of majors and minors.

COMMENCEMENT
Commencement is a graduation ceremony in May where students officially receive recognition for completing their degrees. Graduates may participate in two ceremonies at their commencement: one hosted by their academic college or school, and the campuswide ceremony.

COMMUNITY DIRECTORS
These are full-time Department of Resident Life professional staff who live in the residence hall communities and supervise the resident directors. Community directors participate in the after-hours duty response system.

COREQUISITE
This is a course that must/can be taken together/in the same semester as another course (e.g., you must take CHEM 131 and CHEM 132 in the same semester). Corequisites are listed in the Undergraduate Catalog and Schedule of Classes.

CREDIT HOURS
This is the number of hours assigned to each class. It indicates how many credits a course is worth, and typically represents the number of hours per week a student is in class.

DEAN
Also known as an academic dean, this term refers to the head of a college or school within a university. Within each of UMD’s 12 colleges and schools, professors report to department chairs, and department chairs report to deans. Deans are responsible for ensuring the departments within their college are functioning in support of the university’s mission.

DEPARTMENT CHAIR
A department chair is a faculty member in a given academic department, assigned by the dean to manage that department. A department chair’s primary role is to examine the operations of the department as a whole and the department’s relationship to the university more broadly.

DIPLOMA
This is a certificate awarded by UMD to show a student has successfully completed a course of study.

DIRECTORY ID
After being admitted, students create a Directory ID. This ID becomes their UMD email address and allows them to log in to computers and access other electronic resources across campus. This ID belongs to the student and is not for parents/family members to use. Doing so is a violation of campus technology policy.

DORMITORY
This term, once used widely, refers to a building where students sleep (from the Latin dormire). UMD calls them residence halls (see Residence Hall).

ELMS
(See Canvas)
FAFSA
The Free Application for Federal Student Aid (FAFSA) is a U.S. federal government form students must complete annually in order to receive financial aid. At UMD, students are strongly encouraged to complete the FAFSA by the Jan. 1 priority deadline.

FERPA
The Family Educational Rights and Privacy Act (FERPA) is a federal law designed to protect the confidentiality of education records and to give students access to their records to assure the accuracy of the contents. The Act affords students certain rights with respect to their education records. Student records kept by the university are private—this includes grade reports, transcripts, finances, counseling, health and student conduct records. Therefore, UMD cannot discuss the contents of records with any third party without permission from the student. Students can waive their right to privacy and grant limited access to any parent or guardian to view the student’s current class schedule, grades and student account balance information. Complete details and instructions are available at registrar.umd.edu.

FINANCIAL AID
Types of financial aid can be classified as either need-based, meaning the student is not able to cover educational expenses, or non-need-based, which generally refers to aid received based on merit or qualification.

FIRST-GENERATION STUDENT
This is a student who is the first person in their family to attend college.

FRESHMAN/FIRST-YEAR
This is an undergraduate student who has completed and earned a total of 29 semester credit hours, or less. This is also used to describe someone who is in their first year of college.

FULL-TIME
Full-time status for undergraduate students in a regular semester is 12 hours or more.

GATEWAY REQUIREMENTS
Each Limited Enrollment Program (LEP) has a set of gateway requirements. This includes required courses, grades and GPA a student must have in order to apply for the given LEP.

GENERAL EDUCATION
General education (GenEd) courses expose students to different disciplines, improve fundamental academic skills, and strengthen a student’s commitment to using knowledge and abilities to better themselves and others. Each degree has specific GenEd requirements that must be fulfilled for graduation.

GRADE POINT AVERAGE (GPA)
This is the standard way of measuring academic achievement. A GPA is based on the grades received in a course and can range from 0.0 to 4.0. Students will receive a semester GPA and cumulative GPA, which is an ongoing average of all grades from every semester. There is also a GPA for only major/minor related courses.

GRADUATION APPLICATION
Both undergraduate and graduate students must apply for a diploma no later than the end of the schedule adjustment period at the beginning of the semester in which they intend to graduate.

HOLD/REGISTRATION BLOCK
This is an administrative block that prevents registration. Action by the student is required to clear the hold. A hold may be placed on a student’s academic record for various reasons, such as non-payment of tuition and fees, parking fines or academic reasons. Holds can be found on their Testudo account and students must contact the correct office to satisfy the requirements to have the hold removed.

INDEPENDENT STUDY
Many academic departments offer an independent study course for students with demonstrated ability and special interests. This course is appropriate when a student has a specialized and compelling academic interest that cannot be pursued within the framework of a regular course.

INTERNSHIP
This is a part-time or full-time temporary job in a setting closely related to a student’s area of study. It may be done for college credit and it may be a paid or unpaid position. An internship is a monitored work experience that has intentional learning outcomes and goals for students.

JUNIOR
A junior is an undergraduate student who has completed and earned a total of 60 to 89 semester credit hours.

LETTERS & SCIENCES
This academic advising office is the academic home for undergraduate students who are undecided on their major or are working toward admission to a Limited Enrollment Program (LEP). Students may be assigned to Letters & Sciences upon admission even if they listed an LEP as their intended major.

LIMITED ENROLLMENT PROGRAMS (LEPs)
Several of UMD’s highly sought-after majors have limited space in order to maintain the quality of the program. All LEPs have more competitive admission criteria beyond the university’s general requirements.
LIVING AND LEARNING PROGRAMS (LLPS)
These are specialized residential programs that have direct connections with faculty and specific academic units/departments. In partnership with LLP staff and other student services staff at the university, these faculty and academic administrators link coursework and residential experiences in ways that create opportunities for deeper understanding and integration of classroom material.

MAJOR
This is the primary academic area of study that a student chooses to focus on during their undergraduate career.

MINOR
This is the secondary academic area of study that a student chooses to focus on during their undergraduate career. A minor is not required, but it recognizes a student’s concentrated study in a field outside of their selected major.

MSFAA
The Maryland State Financial Aid Application (MSFAA) is available online to applicants who are ineligible to receive federal aid using the Free Application for Federal Student Aid (FAFSA). The MSFAA allows qualified children of undocumented immigrants, who qualify for in-state tuition under §15–106.8 of the Maryland Education Article, to apply and be considered for certain types of state need-based financial aid.

OFFICE HOURS
This is time each week that professors and instructors are available to speak with students. Professors usually announce their office hours on the first day of class and in their syllabus. In most cases, students are welcome to “drop by” an instructor’s office hours or make an appointment.

PART-TIME
A student is considered part-time if the number of credit hours enrolled is 11 or fewer in a regular semester.

PRE-PROFESSIONAL PROGRAMS
UMD’s pre-professional programs are considered advising programs, not undergraduate majors, and they prepare students for graduate studies in pre-law, pre-veterinary medicine and several health-related fields.

PREREQUISITE
This is a course that is required before a student can take another course (e.g., students must take CHEM 131 before they can take CHEM 231). Prerequisites for a course are listed in the Undergraduate Catalog and Schedule of Classes.

PROVOST
Also called the senior vice president for academic affairs, the provost is a senior academic administrator who works closely with academic deans, department deans and faculty to ensure the quality of academic programs. The provost’s office oversees UMD’s academic programs and resources, academic policies and regulations in accordance with the university’s mission.

READING DAY
This is the day prior to final exams for students to review, study and prepare for final exams. No classes or other activities are scheduled on this day.

REGISTRAR
The operations conducted in the registrar’s office are compiled into four large categories: the coordination of course and classroom scheduling, and registration; the maintenance of students’ permanent academic records; the administration and application of academic policies; and information management, data analysis and reporting.

RESIDENCE HALL
This refers to the buildings on campus where students live, study, and sleep. The residence halls at UMD are important places for student learning.

RESIDENT ASSISTANT
These are undergraduate student staff members who live in the residence halls with students and serve as the first point of contact for student concerns. They are trained in identifying university resources, leading events and activities for/by unit residents, mediating conflicts, confronting problems and addressing potential violations of university policies within the residence hall communities.

RESIDENT DIRECTOR
Resident directors are full-time Department of Resident Life staff who live in the residence halls and directly supervise the resident assistants within the community/hall. They are responsible for overseeing approximately 500 residents and participate in the after-hours duty response system.

SATISFACTORY ACADEMIC PROGRESS (GOOD ACADEMIC STANDING)
Satisfactory Academic Progress ensures that students are successfully completing their coursework and meeting minimum academic standards. The review is based on qualitative (grade point average) and quantitative measures (credits completed vs. credits attempted). It is also cumulative for all academic work attempted at University of Maryland and transferred credits. Most students need at least a 2.0 GPA, and either 50% or 75% completion of attempted coursework, based on their class standing/classification.

SCHEDULE ADJUSTMENT PERIOD
This is also referred to as the Drop/Add Period and is the first 10 business days of classes at the beginning of the fall or spring semester. Students can add, drop or change course sections during the Schedule Adjustment Period. Students should review all policies and deadlines to avoid any possible penalties.
SCHEDULE OF CLASSES
This is a list of courses that are offered for each semester. Students will use the schedule of classes to plan their semester courses and view the final exam schedule.

SENIOR
A senior is an undergraduate student who has completed and earned a total of 90 semester credit hours or more.

SOPHOMORE
A sophomore is an undergraduate student who has completed and earned a total of 30 to 59 semester credit hours.

SYLLABUS
This is an outline from the professor or instructor of the requirements and expectations, academic policies and schedule of assignments for the course. This is typically shared with students on the first day of class.

TEACHING ASSISTANT (TA)
TAs are current graduate and undergraduate students selected on the basis of scholarship who work under the supervision of regular faculty members and assist with many instructional responsibilities. TAs may assist in teaching, leading discussion sections and holding office hours.

TERPLINK
This is UMD’s student organization database for students to discover extra- and co-curricular opportunities, learn about service and involvement events, and find happenings around campus.

TESTUDO
Testudo is not only the university’s mascot, a diamondback terrapin, but it’s also the name of UMD’s student academic online portal. Through Testudo, students can view the schedule of classes, access their degree audit and transcript, register for events, access student accounts and more.

TITLE IX
Title IX is a federal civil rights law that prohibits sex-based discrimination in any school or other education program that receives federal money. Persons may report allegations of sexual misconduct at any time, and are encouraged to report promptly in order to maximize the university’s ability to obtain evidence, identify potential witnesses, and conduct a thorough, prompt and impartial investigation. Reporting options include the Office of Civil Rights and Sexual Misconduct, Department of Resident Life—Office of Rights & Responsibilities, and Office of Student Conduct.

TRANSCRIPT
This is also known as an academic transcript. The academic transcript represents the official university record of a University of Maryland student’s academic history of coursework completed at UMD and the grades and associated grade point average received. Also listed on the transcript are declared academic credentials, awarded academic credentials for students who have completed their degree and university honors awarded by UMD upon the conferral of the degree.

UNDECIDED
Students who are still in the process of choosing a major are considered "undecided."

UNDECLARED
Students who are seeking admission into the Limited Enrollment Program of their choice are considered "undecided." These students know what major they want to pursue and are working to satisfy all gateway requirements for application to the program.

UNDERCLASSMAN
Generally refers to freshman and sophomore students.

UNDERGRADUATE STUDENT
A student who is seeking to obtain a bachelor’s degree.

UNIVERSITY ID (UID)
A UID is assigned to students when they are admitted. This nine-digit number is printed on student ID cards and is used to register for events, access student accounts and more.

UPPERCLASSMAN
Generally refers to junior and senior students.

WITHDRAWAL
Students may withdraw from an individual course, the academic term or from the university. Withdrawal from a class means to drop a class after the schedule adjustment period, and often means receiving a W on the transcript. Before withdrawing, students should consult with their academic advisor. A withdrawal from the academic term or the university can have serious effects for students receiving financial aid, international students and students in residence halls. It is the student’s responsibility to review these potential implications with the appropriate offices.

WORK-STUDY
This is a financial aid program funded by the federal government that allows undergraduate or graduate students to work part-time on campus or with approved off-campus employers. To participate in work-study, students must complete the FAFSA. A work-study job is awarded as part of a student’s financial aid package.
SEASON TICKETS ON SALE NOW!

Purchase your parent/family season tickets for football and men’s basketball today and ENJOY 20% SAVINGS!

FOR TICKETS VISIT UMTERPS.COM/PARENT OR CALL 1.800.IM.A.TERP
Welcome TO THE MARYLAND RESIDENTIAL EXPERIENCE #OnCampusTerp

Find Your Squad
Living on-campus Terps will create lifelong friendships and memories while immersed in the Maryland community.

Here For You
We’ve got your Terp covered 24/7!

Make The Grade
Terps will discover resources for academic success, including quiet study spaces and collaborative learning groups, within their residence hall.

Do Your Thing—Be Involved
Encourage your student to attend the hall/community programs, athletic and campus events, discover leadership roles, and on-campus employment!

Location, Location, Location
On-campus Terps are within steps of where they need to be with prices that meet both preferences and budget.

@UMD reslife

RESLIFE.UMD.EDU
# Directory

**GENERAL INFORMATION**
301.405.1000

**COLLEGES AND SCHOOLS**

<table>
<thead>
<tr>
<th>College/Department</th>
<th>Phone</th>
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<tbody>
<tr>
<td>Agriculture and Natural Resources, College of</td>
<td>301.405.2072</td>
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<tr>
<td>Architecture, Planning and Preservation, School of</td>
<td>301.405.6284 or 301.405.8000</td>
</tr>
<tr>
<td>Arts and Humanities, College of</td>
<td>301.405.2088</td>
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<tr>
<td>Behavioral and Social Sciences, College of</td>
<td>301.405.1679</td>
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<tr>
<td>Business, Robert H. Smith School of</td>
<td>301.405.2189</td>
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<tr>
<td>Computer, Mathematical, and Natural Sciences, College of</td>
<td>301.405.4906</td>
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<tr>
<td>Education, College of</td>
<td>301.405.2364</td>
</tr>
<tr>
<td>Engineering, A. James Clark School of</td>
<td>301.405.8315</td>
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OFF-CAMPUS HOUSING SERVICES  
301.314.3645

ORIENTATION  
301.314.8217

PARENT/FAMILY WARM LINE  
(COUNSELING CENTER)  
301.314.7651

POLICE (UMPD)  
301.405.3555

REGISTRAR  
301.314.8240

STAMP STUDENT UNION  
301.314.3000

STUDENT AFFAIRS, OFFICE OF  
THE VICE PRESIDENT FOR  
301.314.8428

STUDENT CONDUCT, OFFICE OF  
301.314.8204

STUDENT FINANCIAL SERVICES & CASHIERING  
301.314.9675

TERRAPIN EXPRESS  
301.314.8068

TRANSPORTATION SERVICES,  
DEPARTMENT OF  
301.314.7275

UNIVERSITY RECREATION & WELLNESS  
301.314.7529

VISITOR CENTER  
301.314.7777

DEPARTMENT OF RESIDENT LIFE  
301.314.2100

CAMBRIDGE COMMUNITY  
301.314.7925

DENTON COMMUNITY  
301.314.4645

ELLIOTT AND HERITAGE COMMUNITIES  
301.314.7399

LEONARDTOWN, NORTH HILL AND SOUTH HILL COMMUNITIES  
301.314.7484

SOUTH CAMPUS COMMONS COMMUNITY  
301.314.6631

RESIDENTIAL FACILITIES, DEPARTMENT OF  
301.314.9675

EMERGENCY AND CRISIS RESOURCES

UNIVERSITY POLICE (UMPD)  
301.405.3333 (EMERGENCY)  
301.405.3555 (NON-EMERGENCY)

HEALTH CENTER  
301.314.8180

COUNSELING CENTER  
301.314.7651

UNIVERSITY CHAPLAINS  
301.314.9893

RESIDENT LIFE  
301.314.2100

OFFICE OF THE DEAN OF STUDENTS  
301.314.8429

In an emergency, the university will use a wide range of communication vehicles to ensure that everyone is kept informed, including: campuswide email, text messages and voice mail, the university website (umd.edu) and the communication systems that are available in its Early Warning Siren and StormReady Systems. For more information, visit prepare.umd.edu.